

AGENDA
TROY BOROUGH COUNCIL
March 20, 2012

Meeting opening scheduled @ 8:30 AM, Allen F. Pierce Library

1. APPROVAL OF MINUTES:
February 2012

2. APPROVAL OF BILLS:
 - Paid \$40,651.50
 - Unpaid \$46526.65
 - Unpaid HYA \$1,235.79
 - Paid HWA \$0

3. GENERAL PUBLIC:

4. PRESIDENTS REPORT:
Council seat

5. MAYORS REPORT:
February 2012 written report

6. INSURANCE BROKERS REPORT:
01/01/12 – 02/31/12
Emergency operations plan (vote)

7. BOROUGH MANAGERS REPORT:
Written report submitted
Officer resignation (vote)
Impact fee ACT 13 declaration (vote)
Open records policy ordinance (vote)

8. COMMITTEE REPORTS:
 - GENERAL GOVERNMENT

 - STREETS & SIDEWALKS
Parking lot recommendation

 - FINANCE:
Written monthly finance report

 - WATER / SEWER:

 - PERSONNEL
Executive session after meeting
Union negotiations
Personnel issue

 - PROTECTION OF PERSONS & PROPERTY

9. ADJOURNMENT

MINUTES

TROY BOROUGH COUNCIL

March 20, 2012

Meeting opened as scheduled @ 8:30 AM, Allen F. Pierce Library

Elected Attendance: Mike Bridgham	Absent
Bristol, Krystle	Present
Davison, Mike	Present
Hodlofski, Jason	Present
Ives, Bob	Present
Powers, Mike- Mayor	Present
Veronica Seymour	Present
Warn, Jim	Present

Other Borough Attendance:

Close, Dan	Manager
Kyle Wisel	Police Chief
Tom Close	Insurance Broker

APPROVAL OF MINUTES:

A motion was made by Bob Ives to approve the minutes of the February 21, 2012 regular meeting of Council. The motion was seconded by Krystle Bristol and passed by unanimous voice vote.

APPROVAL OF BILLS:

On a motion by Bob Ives and seconded by Krystle Bristol the following bills were approved for payment:

- Paid \$40,651.50
- Unpaid \$46526.65
- Unpaid HYA \$1,235.79
- Paid HWA \$0

A copy of the bills is attached and made a part of these minutes.

GENERAL PUBLIC:

Public attendees who addressed council are shown on the sign in sheet attached and made a part of these minutes.

Joe Mignano- inquired as to when the borough would be sweeping streets in the downtown area. Manager Close informed him that the borough had already asked to get on the schedule as early as possible for the street sweeper from Northern Tier Solid Waste Authority. He also informed that the borough employees have been sweeping the side streets along with their other duties for a couple weeks.

Lyle Haflett – Owner of Cooks Pharmacy in Troy addressed Council regarding police coverage within the borough. He feels strongly that the police do a good job with regard to his pharmacy. He has had several break-ins and it has been costly for him to replace broken locks and doors.

John Brown – Owner of Browns Pharmacy agreed with Mr. Haflett’s assessment of the need for police coverage. He also noted that he had several break-ins at his pharmacy.

Amy Wisel – Expressed her concern regarding abuse of not only prescription but also non-prescription drugs in the Troy area. She works at the Troy Hospital and stated that she sees it all the time. She questioned if there were any other areas of the budget that have been frozen other than the police part time line item.

Angela Pidcoe – relinquished her time to Amy.

PRESIDENTS REPORT:

Council seat – President Hodlofski noted that we received a letter of intent for the Council seat that Mike Bridgham was appointed to. The appointment came after the deadline for letters of intent had passed with no responses. The letter of intent from Jen Malehorn was received after Mike Bridgham was appointed to fill the opening. Mike has been ill and we are waiting for written confirmation from him regarding the appointment.

MAYORS REPORT:

February 2012 written report is attached and made a part of the minutes.

The Mayor also commented on his support for Chief Wisel’s recommendation for a part time position.

INSURANCE BROKERS REPORT:

Written report for 01/01/12 – 02/31/12 attached and made a part of the minutes.

Emergency operations plan – Coordinator Tom Close presented two resolutions to council and recommended that the borough adopt them so we can operate under the Bradford County Emergency Plan (attached and made a part of the minutes). Krystle Bristol made a motion to adopt both resolutions. Jim Warn seconded the motion. The motion passed by unanimous voice vote.

BOROUGH MANAGERS REPORT:

Written report was submitted (attached and made a part of the minutes)

Officer resignation – a resignation for part time officer Brian Bellows was submitted (attached and made a part of the minutes) A motion to accept the resignation was made by Bob Ives and seconded by Jim Warn. The motion passed by unanimous voice vote.

Impact Fee ACT 13 declaration – a declaration advising the Bradford County Commissioners that a majority of Council is in favor of the county voting to implement the impact fee on unconventional wells as provided for in ACT 13 was presented. A motion was made by Jim Warn in favor of the impact fee. The motion was seconded by Bob Ives and passed by majority voice vote. (a copy of the declaration is attached and made a part of the minutes).

Open records policy ordinance – An ordinance establishing an open records policy was presented (attached and made a part of the minutes). Motion by Mike Davison to approve the ordinance and seconded by Jim Warn passed by unanimous voice vote.

COMMITTEE REPORTS:

GENERAL GOVERNMENT:

No report

STREETS & SIDEWALKS:

Parking lot recommendation – The committee recommended that the Borough enter a month to month lease agreement with Community Health Associates for use of the parking lot at that location. A motion to accept the recommendation was made by Mike Davison and seconded by Bob Ives. The motion passed by majority voice vote.

FINANCE:

Written monthly finance report was submitted (attached and made a part of the minutes).

WATER/SEWER:

No report

PERSONNEL:

- Executive session after meeting
- Union negotiations
- Personnel issue

There was no official action taken after the executive session.

PROTECTION TO PERSONS & PROPERTY:

No report

ADJOURNMENT

Council President Jason Hodlofski adjourned the meeting @ 9:30 AM

Respectfully submitted,

Daniel J. Close
Manager

Troy Boro
110 Elmira Street, Troy, PA 16947

Printed Regular Checks

GENERAL FUND CHECKING - Summary - From 2/22/12 To 3/15/12
Check #: All - Vendor ID: All - Payee Name: All

Chk No.	Date	Payee Name	Check Amount
13983	2/27/12	SELECTIVE INSURANCE	5,280.00
13984	2/27/12	METLIFE SBC	89.40
13985	2/27/12	TROY AREA SCHOOL DISTRICT	973.55
13986	2/27/12	PENELEC	928.33
13987	2/27/12	PENELEC	80.85
13988	2/27/12	BRADFORD COUNTY SANITATION SERVICE	95.00
13989	2/27/12	NORTH AMERICAN BENEFITS COMPANY	393.38
13990	2/27/12	DONALD WHITE	5,217.25
13991	2/27/12	JUNIOR'S AUTO REPAIR	466.10
13992	2/27/12	HOOVER HARDWARE	159.49
13993	2/27/12	DALE PALMER	750.00
13994	2/28/12	COMMONWEALTH OF PENNSYLVANIA	500.00
13995	3/09/12	JANET ORDWAY, TAX COLLECTOR	135.00
13996	3/09/12	BRADFORD COUNTY ASSESSMENT OFFICE	79.80
13997	3/09/12	PENELEC	127.28
13998	3/09/12	FRONTIER COMMUNICATIONS	28.10
13999	3/09/12	FRONTIER COMMUNICATIONS	31.78
14000	3/09/12	HORTON ELECTRIC MOTOR SERVICE INC	730.00
14001	3/09/12	FRONTIER COMMUNICATIONS	32.84
14002	3/09/12	STAPLES CREDIT PLAN	37.09
14003	3/09/12	MCI	47.76
14004	3/09/12	VERIZON WIRELESS	120.66
14005	3/09/12	MOUNTAIN LAKE ELECTRIC	358.78
14006	3/09/12	PUMP n PANTRY	1,449.55
14007	3/09/12	CENTRAL PENN GAS	127.21
14008	3/09/12	CENTRAL PENN GAS	76.65
14009	3/09/12	CONSTELLATION NEWENERGY, INC.	1,792.32
14010	3/09/12	CONSTELLATION NEWENERGY, INC.	1,460.02
14011	3/09/12	WILLIAMS OIL CO., INC.	132.54
14012	3/09/12	FRONTIER COMMUNICATIONS	7.00
14013	3/09/12	FRONTIER COMMUNICATIONS	4.50
14014	3/09/12	NORTHERN TIER SOLID WASTE MANAGEME	105.00
14015	3/09/12	S. ANDRULONIS ENTERPRISES, LLC	1,219.46
14016	3/09/12	KRISE'S TIRE & AUTO SERVICE	7.94
14017	3/09/12	TROY AUTO PARTS	71.73
14018	3/09/12	DONALD WHITE	4,993.87
14019	3/09/12	DONALD WHITE	4,789.55
14020	3/09/12	CONSTELLATION NEWENERGY, INC.	2,146.26
14021	3/09/12	CONSTELLATION NEWENERGY, INC.	206.94
14022	3/09/12	USA BLUE BOOK	257.25
14023	3/09/12	FRONTIER COMMUNICATIONS	267.71
14024	3/15/12	MANSFIELD UNIVERSITY	118.80
14025	3/15/12	CENTRAL PENN GAS	228.39
14026	3/15/12	DONALD WHITE	4,526.37
Total for the 44 checks			40,651.50

Unprinted Regular Checks - All - Distribution Detail
GENERAL FUND CHECKING

Vendor ID	Date	Account Number	Payee Name \ Override Description	Distribution Amount	Check Amount
			CERTIFIED FIRE EQUIPMENT		
		15310	MINOR EQUIP REPLACE (430.260)	453.03	1,359.11
		25467	TOOL & MINOR EQUIP(6448.2605)	453.04	
		35245	TOOL & MINOR EQUIP(8429.2605)	453.04	
		Memo: INV # 7786			
			GOVERNMENT SOFTWARE SERVICES, I		
		15075	MATERIAL & SUPPLIES (403.200)	215.14	215.14
		Memo: INV # 4768			
BEN			PENNSYLVANIA MUNIC. HEALTH INS. C		
		15840	HEALTH & HOSP INS (486.156)	2,510.39	7,531.17
		25491	HEALTH & HOSP INS (6486.156)	2,510.39	
		35795	HEALTH & HOSP INS (8486.156)	2,510.39	
		Memo: MEDICAL GROUP # 80408 & 52834, DENTAL-OPTION D			
BLU			USA BLUE BOOK		
		25433	DISTRIBUTION MAT & SUP	47.95	47.95
		Memo: INV # 603078			
P			BRADCO PRINTERS, INC		
		15117	OFFICE SUPPLIES (410.210)	61.00	61.00
		Memo: INV # 8482			
CAM			CAMPBELL, DURRANT & BEATTY, PC		
		15138	LEGAL COUNSEL (410.30)	1,476.20	1,648.06
		15177	LEGAL SERVICES (404.310)	57.29	
		25177	LEGAL SERVICES (6404.310)	57.29	
		35026	LEGAL SERVICES (8404.310)	57.28	
		Memo: INV # 47503			
DAI			THE DAILY REVIEW		
		15045 .1	ADVERTISING (401.342)	42.98	128.94
		25050 .2	ADVERTISING (6402.340)	42.98	
		35055 .3	ADVERTISING (8402.340)	42.98	
		Memo: ACCT # 280355			
GPU			PENELEC		
		15320	GAS & ELEC BARN (430.360)	20.43	61.31
		25450	GAS & ELEC (6448.3601)	20.44	
		35230	GAS & ELEC (8429.3601)	20.44	
		Memo: ACCT # 10 00 08 4855 8 1			

Troy Boro
110 Elmira Street, Troy, PA 16947

Unprinted Regular Checks - All - Distribution Detail
GENERAL FUND CHECKING

Vendor ID	Date	Account Number	Payee Name \ Override Description	Distribution Amount	Check Amount	
GPU			PENELEC			
		15355	TRAFFIC SIG. ELEC (433.361)	22.76	22.76	
		Memo: ACCT # 10 00 08 6409 5 3				
GPU			PENELEC			
		25435	DISTRIBUTION ELECTRICITY	11.16	11.16	
		Memo: ACCT # 10 00 47 5010 7 5				
GPU			PENELEC			
		15092	ELECTRIC & GAS (409.360)	9.03	9.03	
		Memo: ACCT # 10 00 83 5821 2 0				
GPU			PENELEC			
		25435	DISTRIBUTION ELECTRICITY	446.54	446.54	
		Memo: ACCT # 10 00 08 5303 3 7				
GPU			PENELEC			
		25407	COLLECTION ELECTRICITY	296.08	296.08	
		Memo: ACCT # 10 00 08 5523 6 4				
GPU			PENELEC			
		15092	ELECTRIC & GAS (409.360)	20.76	62.30	
		25450	GAS & ELEC (6448.3601)	20.77		
		35230	GAS & ELEC (8429.3601)	20.77		
		Memo: ACCT # 10 00 08 6406 0 7				
GPU			PENELEC			
		35215	TREATMENT ELECTRICITY	350.24	350.24	
		Memo: ACCT # 10 00 09 8194 5 7				
LRM			LRM, INC.			
		25423	PURIFICATION MAT & SUP	310.00	620.00	
		35210 .3	TREATMENT MAT & SUP	310.00		
		Memo: INV # 12-169				
PAE			PA ENVIRONMENTAL SOLUTIONS, INC.			
		25760 .8	UNBUD EXP- ENVIRONMENTAL SRV	1,500.00	3,000.00	
		35760 .8	UNBUD EXP- ENVIRONMENTAL SRV	1,500.00		
		Memo: INV # 1140				
POST			POSTMASTER TROY POST OFFICE			
		15750	POSTAGE (480.325)	90.00	270.00	
		25750	POSTAGE (6480.325)	90.00		
		35750	POSTAGE (8480.325)	90.00		
		Memo: 600 STAMPS @ \$0.45 EACH				

Troy Boro
110 Elmira Street, Troy, PA 16947

Unprinted Regular Checks - All - Distribution Detail
GENERAL FUND CHECKING

Vendor ID	Date	Account Number	Payee Name \ Override Description	Distribution Amount	Check Amount
PRWA			PENNSYLVANIA RURAL WATER ASSOC		
		25055 .2	MEMBERSHIP & PUB. (6402.420)	225.00	450.00
		35060 .3	MEMBERSHIPS & PUB. (8402.420)	225.00	
		Memo: INV # 21781			
QUI			QUILL CORPORATION		
		15090	OFFICE SUPPLIES (409.210)	75.96	227.89
		25005 .2	OFFICE SUPPLIES (6402.20)	75.96	
		35005 .3	OFFICE SUPPLIES (8402.200)	75.97	
		Memo: INV # 1422408 & 1483074			
RCS			R.C. STAHLNECKER CO.		
		35217	SLUDGE/QAQC (8429.367)	21,801.00	21,801.00
		Memo: SLUDGE HAULING			
ROS			ROSSETTI, MAGARET		
		15204	CLEANING CONTRACT (423.373)	40.00	40.00
		Memo: CLEANING 03/24/12			
SEE			SEEWALD LABORATORIES, INC.		
		35035 .3	LABORATORY FEES (8402.317)	420.80	420.80
		Memo: INV # 12-23364, 23010, 23028, 23476			
TRO			TROY BOROUGH		
		25320	SALE BARN LEASE	6,222.20	6,222.20
		Memo: FEBRUARY 2012 SALE BARN LEASE			
UGI			UGI ENERGY SERVICES, INC.		
		15320	GAS & ELEC BARN (430.360)	114.37	343.09
		25450	GAS & ELEC (6448.3601)	114.36	
		35230	GAS & ELEC (8429.3601)	114.36	
		Memo: INV # G1477550			
UGI			UGI ENERGY SERVICES, INC.		
		15092	ELECTRIC & GAS (409.360)	51.64	154.94
		25450	GAS & ELEC (6448.3601)	51.65	
		35230	GAS & ELEC (8429.3601)	51.65	
		Memo: INV # G1477548			
UGI			UGI ENERGY SERVICES, INC.		
		15508	GAS-LIBRARY (456.360)	71.94	71.94
		Memo: INV # G1477549			

Troy Boro
110 Elmira Street, Troy, PA 16947

Unprinted Regular Checks - All - Distribution Detail
GENERAL FUND CHECKING

Vendor ID	Date	Account Number	Payee Name \ Override Description	Distribution Amount	Check Amount
UNI			UNIFIRST CORPORATION		275.50
		15301	UNIFORMS (430.238)	91.83	
		25454	UNIFORMS (6448.238)	91.84	
		35256	UNIFORMS (8429.238)	91.83	
	Memo: 0607431,0606515,0610228,0608357,0616725,0615816,0613968,0617665				
WGM			W.G. MALDEN		125.00
		35203	COLLECTION MAT & SUP	125.00	
	Memo: INV # 5106				
YIS			YIS/COWDEN GROUP, INC.		253.50
		15143	VEHICLE MAINT & REP (410.374)	253.50	
	Memo: INV # 205940				
Totals				<u>46,526.65</u>	<u>46,526.65</u>

30 unprinted check(s) on file of which 30 were selected.

Troy Boro
110 Elmira Street, Troy, PA 16947

Unprinted Regular Checks - All - Distribution Detail
HIGHWAY AID CHECKING

Vendor ID	Date	Account Number	Payee Name \ Override Description	Distribution Amount	Check Amount	
CAR		67007	CARGILL INC-SALT DIVISION SALT/CINDERS	1,235.79	1,235.79	
		Memo: INV # 2900417765				
Totals				1,235.79	1,235.79	

1 unprinted check(s) on file of which 1 were selected.

Account Distributions

Account No.	Account Description	Amount
67007	SALT/CINDERS	1,235.79
	Total	1,235.79

MARCH 29, 2012

1	Do Eryuan
1	Lyle Rd 5/11
1	John Brown
1	Amy Wiss
3	Angela N Edge

February 24, 2012

To Whom It May Concern:

I would like to express again that I would like to be considered as a Troy Borough council member. I ask that you take this into consideration and I thank you in advance for your time with this matter.

Sincerely,

A handwritten signature in black ink, appearing to read 'JMM', with a long horizontal flourish extending to the left.

Jennifer M. Malehorn

TROY POLICE DEPARTMENT

49 Elmira Street, Troy, Pennsylvania 16947

MIKE POWERS, Mayor

KYLE G. WISEL,
Chief of Police

MONTHLY COUNCIL REPORT: FEBRUARY 2012

PATROL VEHICLES

UNIT #1 ('05) Tahoe	1154
UNIT #2 ('05) Impala	298
TOTAL:	1452 MILES
TOTAL FUEL:	<i>Please see monthly financials</i>

CITATIONS / WARNINGS / TICKETS ISSUED

Traffic:	22
Non-traffic:	2
Written Warnings:	1
Parking Tickets Issued:	6

CALLS OF SERVICE

Total:	119
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ACCIDENTS/CRASHES CONT.:

A report of a hit and run at the Troy Community Hospital's parking lot was received Feb. 13th.

On Saturday, Feb. 18 two crashes were responded to by the on-duty officer. The first occurred at the intersection of Fallbrook Rd and Canton Street. The second crash occurred when the driver of a parked vehicle opened the door and a commercial vehicle caught the door, causing damage.

On Feb. 24 an unoccupied parked vehicle along the downtown area of Canton Street was struck by a passing commercial vehicle.

A hit and run incident occurred on West Main Street, Feb. 27th. Investigation yielded the discovery of the driver responsible. Due to circumstances, an alternative recourse was performed.

The department responded to a 3 vehicle non-reportable collision at the intersection of Porter Rd and Elmira Street on Feb. 29th.

OTHER COMMENTS:

Officers were required to attend court proceedings on the following dates: 2/01, 2/07, 2/22, and 2/23

Officers recognized a significant ordinance violation and brought it to the attention of Borough Manager Close. The homeowners subsequently complied. Issue originally discovered on Feb. 3rd.

Officers McDonald, Northup, and Wisel participated in handing out flyers to Troy High School students to initiate "Teen Mobilization" funded by PA Buckle-Up. Project started on February 14th.

PA Buckle-Up projects were conducted on Feb. 28th and 29th.

OFFENSES:

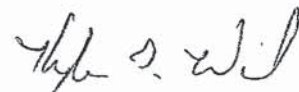
- A large quantity of drug paraphernalia found near residence on High Street - (2/01)
- Dept. responded to downtown business after repeated harassing phone calls - (2/02)
- Retail Theft involving two juvenile females investigated - (2/03)
- Felony Theft of handgun and other articles reported - (2/03)
- "Nigerian" fraud reported by resident - (2/3)
- Adult male student was subsequently charged with Possession of Weapon on School Property and Possession of Drug Paraphernalia after a report from THS - (2/07)
- THS student found possessing "synthetic Marijuana" - (2/07)
- Subject found intoxicated in public venues charged with Public Drunkenness - (2/20)
- Subject operating an ATV on Redington Ave. was charged with multiple violations - (2/20)
- Theft of tools from a garage reported - (2/22)
- Access Device Fraud (Debit/Credit Card) unauthorized use - (2/22)
- Delayed report - Theft from Motor Vehicle - Saturday, 2/25
- Fight at THS reported to department - charges pending - (2/27)
- Motor vehicle crash finds the driver DUI on 2/29. Reported BAC 0.071%

ACCIDENTS/CRASHES:

The responded to and investigated a reportable crash on Canton Street involved a legally parked car on Feb. 8th.

Respectfully submitted:

CHIEF KYLE G. WISEL,
TROY POLICE DEPARTMENT



TROY BOROUGH POLICE DEPARTMENT
 Time Analysis by Incident
 FROM 02/01/2012 TO 02/29/2012

Incident	Type	Date/Time Reported	Recd	Disp	Time		Clear	Queue Time	Travel Time	Response Time	Action Time
					Arrv	Time					
20120214M0001	CITT TRAFFIC CITATION	02/14/2012 08:00									
20120214M0002	CITT TRAFFIC CITATION	02/10/2012 14:00									
20120216M0003	CITT TRAFFIC CITATION	/ / : :									
20120221M0008	CITT TRAFFIC CITATION	02/17/2012 15:20									
20120221M0009	CITT TRAFFIC CITATION	02/17/2012 08:00									
20120221M0010	CITT TRAFFIC CITATION	02/07/2012 15:35									
20120301M0011	CITT TRAFFIC CITATION	02/28/2012 19:51									
20120306M0013	CITT TRAFFIC CITATION	02/28/2012 13:30									
20120306M0014	CITT TRAFFIC CITATION	02/28/2012 18:20									
20120306M0015	CITT TRAFFIC CITATION	02/28/2012 19:10									
TPD12-0113	7008 MEDICAL ASSISTANCE	02/01/2012 09:32	09:32	09:32	09:36	09:51	00:00	00:04	00:04	00:04	00:15
TPD12-0114	1891 DRUG EQUIPMENT VIOLATIONS	02/01/2012 10:44	10:44	10:44	10:48	11:07	00:00	00:04	00:04	00:04	00:19
TPD12-0115	3870 MEDICAL EMERGENCY	02/01/2012 11:15	11:15	11:15	11:19	11:30	00:00	00:04	00:04	00:04	00:11
TPD12-0116	CRMC COURT CRIMINAL	02/01/2012 13:00	13:00	13:00	13:00	15:00	00:00	00:00	00:00	00:00	02:00
TPD12-0117	2450 HARASSMENT	02/02/2012 11:00	11:00	11:00	11:03	12:05	00:00	00:03	00:03	00:03	01:02
TPD12-0118	CIVI CIVIL	02/02/2012 12:13	12:13	12:13	12:13	12:55	00:00	00:00	00:00	00:00	00:42
TPD12-0119	8502 FINGERPRINTING	02/02/2012 13:15	13:15	13:15	13:15	13:50	00:00	00:00	00:00	00:00	00:35
TPD12-0120	9006 ADMINISTRATION - ATTEND MEETING-OUTSIDE	02/02/2012 08:00	08:00	08:00	10:20	14:30	00:00	02:20	02:20	02:20	04:10
TPD12-0121	2660 TRESPASSING OF REAL PROPERTY	02/02/2012 17:55	17:55	17:55	18:00	18:30	00:00	00:05	00:05	00:05	00:30
TPD12-0122	3500 SUSPICIOUS PERSONS,AUTOS,CIRCUMSTANCES	02/03/2012 09:00	09:00	09:00	09:00	09:15	00:00	00:00	00:00	00:00	00:15
TPD12-0123	1100 FRAUD	02/03/2012 10:00	10:00	10:00	10:00	10:45	00:00	00:00	00:00	00:00	00:45
TPD12-0124	3900 TRAFFIC & PARKING PROBLEMS	02/03/2012 11:00	11:00	11:00	11:00	11:15	00:00	00:00	00:00	00:00	00:15
TPD12-0125	5004 LOST & FOUND - FOUND ARTICLES	02/03/2012 13:30	13:30	13:30	13:30	14:00	00:00	00:00	00:00	00:00	00:30
TPD12-0126	5004 LOST & FOUND - FOUND ARTICLES	02/03/2012 13:30	13:30	13:30	13:30	13:45	00:00	00:00	00:00	00:00	00:15
TPD12-0127	BOV BOROUGH ORDINANCE COMPLAINT	02/03/2012 14:00	14:00	14:00	14:00	14:15	00:00	00:00	00:00	00:00	00:15
TPD12-0128	0633 THEFT-UNDER \$50-RETAIL THEFT	02/03/2012 14:50	14:50	14:50	14:55	16:30	00:00	00:05	00:05	00:05	01:35
TPD12-0129	3500 SUSPICIOUS PERSONS,AUTOS,CIRCUMSTANCES	02/03/2012 17:00	17:00	17:00	17:05	17:30	00:00	00:05	00:05	00:05	00:25
TPD12-0130	3700 WARRANTS-LOCAL-SERVICE	02/03/2012 08:00	08:00	08:00	11:30	15:50	00:00	03:30	03:30	03:30	04:20
TPD12-0131	0617 THEFT-\$200 & OVER-FROM BUILDINGS	02/03/2012 20:00	20:00	20:00	20:30	20:45	00:00	00:30	00:30	00:30	00:15
TPD12-0132	5506 STRAY ANIMALS	02/03/2012 22:23	22:23	22:23	22:25	22:50	00:00	00:02	00:02	00:02	00:25
TPD12-0133	7010 PUBLIC SERVICES-NOTIFICATIONS(POL,INFO.)	02/06/2012 16:30	16:30	16:30	16:30	16:35	00:00	00:00	00:00	00:00	00:05
TPD12-0134	3900 TRAFFIC & PARKING PROBLEMS	02/06/2012 17:30	17:30	17:30	17:30	17:45	00:00	00:00	00:00	00:00	00:15
TPD12-0135	SUMC COURT SUMMARY CASE	02/07/2012 09:30	09:03	09:03	09:03	09:45	00:00	00:00	00:00	00:00	00:42
TPD12-0136	1500 WEAPONS-CARRYING,POSSESSING,ETC.	02/07/2012 11:30	11:30	11:30	11:30	11:45	00:00	00:00	00:00	00:00	00:15
TPD12-0137	3500 SUSPICIOUS PERSONS,AUTOS,CIRCUMSTANCES	02/07/2012 11:30	11:30	11:30	11:35	12:30	00:00	00:05	00:05	00:05	00:55

Time Analysis by Incident
 FROM 02/01/2012 TO 02/29/2012

Incident	Type	Date/Time Reported	Time				Queue Time	Travel Time	Response Time	Action Time
			Recd	Disp	Arrv	Clear				
TPD12-0138	2410 HARASSMENT BY COMMUNICATION	02/07/2012 19:45	19:45	19:45	19:45	20:15	00:00	00:00	00:00	00:30
TPD12-0139	TRAI OFFICER TRAINING	02/07/2012 18:30	18:30	18:30	18:30	19:15	00:00	00:00	00:00	00:45
TPD12-0140	3501 SUSPICIOUS PERSONS, AUTOS, CIRCUMSTANCES	02/07/2012 21:00	21:00	21:00	21:02	21:25	00:00	00:02	00:02	00:23
TPD12-0141	3500 SUSPICIOUS PERSONS, AUTOS, CIRCUMSTANCES	02/08/2012 02:25	02:25	02:25	02:27	02:47	00:00	00:02	00:02	00:20
TPD12-0142	3800 MISCELLANEOUS SERVICE CALL	02/07/2012 09:30	09:30	09:03	09:30	09:45	00:00	00:27	00:00	00:15
TPD12-0143	3500 SUSPICIOUS PERSONS, AUTOS, CIRCUMSTANCES	02/08/2012 13:30	13:30	13:30	13:30	13:36	00:00	00:00	00:00	00:06
TPD12-0144	5004 LOST & FOUND - FOUND ARTICLES	02/08/2012 16:30	16:30	16:30	16:30	18:30	00:00	00:00	00:00	02:00
TPD12-0145	3500 SUSPICIOUS PERSONS, AUTOS, CIRCUMSTANCES	02/08/2012 17:41	17:41	17:41	17:41	18:20	00:00	00:00	00:00	00:39
TPD12-0146	6090 ALL REPORTABLE MV CRASHES	02/08/2012 22:55	22:55	22:55	23:00	22:45	00:00	00:05	00:05	00:00
TPD12-0147	8518 RECORD CHECKS - DEPARTMENT SERVICES	02/09/2012 11:26	11:26	11:26	11:26	11:26	00:00	00:00	00:00	00:00
TPD12-0148	3900 TRAFFIC & PARKING PROBLEMS	02/09/2012 16:30	16:30	16:30	16:30	17:00	00:00	00:00	00:00	00:30
TPD12-0149	WARR WARRANT	02/09/2012 19:50	19:50	19:50	19:50	21:30	00:00	00:00	00:00	01:40
TPD12-0150	3830 ASSIST OTHER AGENCY	02/09/2012 23:05	23:05	23:05	23:15	23:28	00:00	00:10	00:10	00:13
TPD12-0151	3880 OPEN DOORS/WINDOWS - DISCOVERED	02/10/2012 01:50	01:50	01:50	01:50	02:28	00:00	00:00	00:00	00:38
TPD12-0152	7008 MEDICAL ASSISTANCE	02/10/2012 04:51	04:51	04:51	04:53	05:02	00:00	00:02	00:02	00:09
TPD12-0153	7504 ASSIST OTHER AGENCIES - OTHER POLICE	02/10/2012 05:02	05:02	05:02	05:10	05:30	00:00	00:08	00:08	00:20
TPD12-0154	3500 SUSPICIOUS PERSONS, AUTOS, CIRCUMSTANCES	02/10/2012 13:45	13:45	13:45	14:00	14:30	00:00	00:15	00:15	00:30
TPD12-0155	3900 TRAFFIC & PARKING PROBLEMS	02/10/2012 16:31	16:31	16:31	16:40	16:55	00:00	00:09	00:09	00:15
TPD12-0156	3900 TRAFFIC & PARKING PROBLEMS	02/10/2012 17:09	17:09	17:09	17:15	17:45	00:00	00:06	00:06	00:30
TPD12-0157	3900 TRAFFIC & PARKING PROBLEMS	02/10/2012 16:30	16:30	16:30	16:30	16:35	00:00	00:00	00:00	00:05
TPD12-0158	3900 TRAFFIC & PARKING PROBLEMS	02/10/2012 18:30	18:30	18:30	18:30	18:35	00:00	00:00	00:00	00:05
TPD12-0159	7504 ASSIST OTHER AGENCIES - OTHER POLICE	02/10/2012 19:00	19:00	19:00	19:05	19:30	00:00	00:05	00:05	00:25
TPD12-0160	8502 FINGERPRINTING	02/13/2012 14:00	14:00	14:00	14:00	14:05	00:00	00:00	00:00	00:05
TPD12-0161	0623 THEFT-\$50 TO \$200-RETAIL THEFT	02/14/2012 12:45	12:45	12:45	12:45	13:00	00:00	00:00	00:00	00:15
TPD12-0162	7008 MEDICAL ASSISTANCE	02/14/2012 13:55	13:55	13:55	14:00	14:15	00:00	00:05	00:05	00:15
TPD12-0163	3900 TRAFFIC & PARKING PROBLEMS	02/14/2012 14:45	14:45	14:45	14:50	15:45	00:00	00:05	00:05	00:55
TPD12-0164	3830 ASSIST OTHER AGENCY	02/14/2012 16:45	16:45	16:45	16:45	17:00	00:00	00:00	00:00	00:15
TPD12-0165	3500 SUSPICIOUS PERSONS, AUTOS, CIRCUMSTANCES	02/14/2012 17:00	17:00	17:00	17:00	17:30	00:00	00:00	00:00	00:30
TPD12-0166	7010 PUBLIC SERVICES-NOTIFICATIONS (POL. INFO.)	02/14/2012 23:23	23:23	23:23	23:23	23:25	00:00	00:00	00:00	00:02
TPD12-0167	8590 DEPARTMENTAL SERVICES - REPORTS	02/15/2012 09:20	09:20	09:20	09:20	09:25	00:00	00:00	00:00	00:05
TPD12-0168	7010 PUBLIC SERVICES-NOTIFICATIONS (POL. INFO.)	02/15/2012 13:52	13:52	13:52	13:52	13:56	00:00	00:00	00:00	00:04
TPD12-0169	7504 ASSIST OTHER AGENCIES - OTHER POLICE	02/15/2012 15:15	15:15	15:15	15:15	16:30	00:00	00:00	00:00	01:15
TPD12-0170	7504 ASSIST OTHER AGENCIES - OTHER POLICE	02/15/2012 15:30	15:30	15:30	15:30	16:30	00:00	00:00	00:00	01:00
TPD12-0171	3500 SUSPICIOUS PERSONS, AUTOS, CIRCUMSTANCES	02/15/2012 17:50	17:50	17:50	17:55	18:20	00:00	00:05	00:05	00:25
TPD12-0172	2460 DISORDERLY CONDUCT-OBSCENE LANGUAGE	02/15/2012 22:06	22:06	22:06	22:06	23:05	00:00	00:00	00:00	00:59

TROY BOROUGH POLICE DEPARTMENT
Time Analysis by Incident
FROM 02/10/2012 TO 02/29/2012

Incident	Type	Date/Time Reported	Time				Queue Time	Travel Time	Response Time	Action Time
			Recd	Disp	Arrv	Clear				
TPD12-0174	7010 PUBLIC SERVICES-NOTIFICATIONS (POL. INFO.)	02/16/2012 10:19	10:19	10:19	10:20	10:20	00:00	00:01	00:01	00:00
TPD12-0175	7504 ASSIST OTHER AGENCIES - OTHER POLICE	02/16/2012 13:16	13:16	13:16	13:19	13:42	00:00	00:03	00:03	00:23
TPD12-0177	7504 ASSIST OTHER AGENCIES - OTHER POLICE	02/16/2012 20:23	20:23	20:23	20:23	20:50	00:00	00:00	00:00	00:27
TPD12-0178	911 911 HANGUP	02/16/2012 21:58	21:58	21:58	22:01	22:16	00:00	00:03	00:03	00:15
TPD12-0179	3500 SUSPICIOUS PERSONS, AUTOS, CIRCUMSTANCES	02/17/2012 09:00	09:00	09:00	09:00	09:25	00:00	00:00	00:00	00:25
TPD12-0180	3830 ASSIST OTHER AGENCY	02/17/2012 09:45	09:45	09:45	09:45	10:15	00:00	00:00	00:00	00:30
TPD12-0181	4024 WATER LEAKS, MAINS, ETC.	02/17/2012 13:30	13:30	13:30	13:30	13:45	00:00	00:00	00:00	00:15
TPD12-0182	3900 TRAFFIC & PARKING PROBLEMS	02/17/2012 17:00	17:00	17:00	17:00	20:00	00:00	00:00	00:00	03:00
TPD12-0183	7008 MEDICAL ASSISTANCE	02/17/2012 19:28	19:28	19:28	19:30	19:45	00:00	00:02	00:02	00:15
TPD12-0184	6008 ALL NON-REPORTABLE CRASHES EXCEPT H/R	02/18/2012 09:00	09:00	09:00	09:00	09:05	00:00	00:00	00:00	00:05
TPD12-0185	6008 ALL NON-REPORTABLE CRASHES EXCEPT H/R	02/18/2012 13:25	13:25	13:25	13:25	14:05	00:00	00:00	00:00	00:40
TPD12-0186	3500 SUSPICIOUS PERSONS, AUTOS, CIRCUMSTANCES	02/18/2012 20:10	20:10	20:10	20:10	20:15	00:00	00:00	00:00	00:05
TPD12-0187	W/LFR WELFARE CHECK	02/19/2012 12:15	12:15	12:15	12:15	14:00	00:00	00:00	00:00	01:45
TPD12-0188	3501 SUSPICIOUS PERSONS, AUTOS, CIRCUMSTANCES	02/19/2012 18:40	18:40	18:40	18:40	18:50	00:00	00:00	00:00	00:10
TPD12-0189	3500 SUSPICIOUS PERSONS, AUTOS, CIRCUMSTANCES	02/20/2012 00:55	00:55	00:55	00:55	01:30	00:00	00:00	00:00	00:35
TPD12-0190	3501 SUSPICIOUS PERSONS, AUTOS, CIRCUMSTANCES	02/20/2012 02:58	02:58	02:58	03:00	03:45	00:00	00:02	00:02	00:45
TPD12-0191	4028 OTHER INVESTIGATIONS	02/20/2012 07:17	07:17	07:17	09:15	09:59	00:00	01:58	01:58	00:44
TPD12-0192	6008 ALL NON-REPORTABLE CRASHES EXCEPT H/R	/ /	:	:	:	:	:	:	:	:
TPD12-0193	9004 ADMINISTRATION - ATTENDING MEETINGS	02/12/2012 19:00	19:00	19:00	19:00	21:00	00:00	00:00	00:00	02:00
TPD12-0194	2910 LOST/MISSING PROPERTY	02/20/2012 14:20	14:20	14:20	14:20	14:25	00:00	00:00	00:00	00:05
TPD12-0195	8518 RECORD CHECKS - DEPARTMENT SERVICES	02/20/2012 15:41	15:41	15:41	15:41	15:41	00:00	00:00	00:00	00:00
TPD12-0196	3900 TRAFFIC & PARKING PROBLEMS	02/20/2012 15:20	15:20	15:20	15:28	16:30	00:00	00:08	00:08	01:02
TPD12-0197	3500 SUSPICIOUS PERSONS, AUTOS, CIRCUMSTANCES	02/20/2012 18:30	18:30	18:30	18:30	18:40	00:00	00:00	00:00	00:10
TPD12-0198	3500 SUSPICIOUS PERSONS, AUTOS, CIRCUMSTANCES	02/21/2012 10:50	10:50	10:50	10:50	11:00	00:00	00:00	00:00	00:10
TPD12-0199	9004 ADMINISTRATION - ATTENDING MEETINGS	02/21/2012 14:30	14:30	14:30	14:30	16:00	00:00	00:00	00:00	01:30
TPD12-0200	2730 GAME LAWS	02/21/2012 17:34	17:34	17:34	17:45	17:55	00:00	00:11	00:11	00:10
TPD12-0201	BOV BOROUGH ORDINANCE COMPLAINT	02/21/2012 14:00	14:00	14:00	14:00	14:15	00:00	00:00	00:00	00:15
TPD12-0202	3880 OPEN DOORS/WINDOWS - DISCOVERED	02/22/2012 02:10	02:10	02:10	02:10	02:15	00:00	00:00	00:00	00:05
TPD12-0203	0619 THEFT-\$200 & OVER-ALL OTHER	02/22/2012 10:30	10:30	10:30	10:30	10:45	00:00	00:00	00:00	00:15
TPD12-0204	1100 FRAUD	02/22/2012 10:30	10:30	10:30	10:30	10:45	00:00	00:00	00:00	00:15
TPD12-0205	CRMC COURT CRIMINAL	02/22/2012 13:00	13:00	13:00	13:00	14:30	00:00	00:00	00:00	01:30
TPD12-0206	3500 SUSPICIOUS PERSONS, AUTOS, CIRCUMSTANCES	02/22/2012 21:35	21:35	21:35	21:35	21:58	00:00	00:00	00:00	00:23
TPD12-0207	3500 SUSPICIOUS PERSONS, AUTOS, CIRCUMSTANCES	02/23/2012 09:40	09:40	09:40	09:40	12:03	00:00	00:00	00:00	02:23
TPD12-0208	9004 ADMINISTRATION - ATTENDING MEETINGS	02/23/2012 10:15	10:15	10:15	10:15	11:20	00:00	00:00	00:00	01:05
TPD12-0209	5590 ANIMAL COMPLAINTS - REPORTS	02/23/2012 16:32	16:32	16:32	16:36	16:56	00:00	00:04	00:04	00:20

TROY BOROUGH POLICE DEPARTMENT
 Time Analysis by Incident
 FROM 02/01/2012 TO 02/29/2012

Incident	Type	Date/Time Reported	Time				Queue Time	Travel Time	Response Time	Action Time
			Recd	Disp	Arv	Clear				
TPD12-0210	7010 PUBLIC SERVICES-NOTIFICATIONS (POL. INFO.)	02/24/2012 01:09	01:09	01:09	01:09	01:13	00:00	00:00	00:00	00:04
TPD12-0211	SUMC COURT SUMMARY CASE	02/23/2012 13:00	13:00	13:00	13:00	13:30	00:00	00:00	00:00	00:30
TPD12-0212	3900 TRAFFIC & PARKING PROBLEMS	02/24/2012 11:55	11:55	11:55	11:55	12:10	00:00	00:00	00:00	00:15
TPD12-0213	3500 SUSPICIOUS PERSONS, AUTOS, CIRCUMSTANCES	02/24/2012 11:50	11:50	11:50	12:10	12:30	00:00	00:20	00:20	00:20
TPD12-0214	7010 PUBLIC SERVICES-NOTIFICATIONS (POL. INFO.)	02/24/2012 13:30	13:30	13:30	13:30	14:30	00:00	00:00	00:00	01:00
TPD12-0215	3100 ALL NON REPORTABLE MV CRASHES H/R	02/24/2012 14:55	14:55	14:55	15:05	15:10	00:00	00:10	00:10	00:05
TPD12-0216	0634 THEFT-UNDER \$50-FROM AUTO (EXCEPT 0635)	02/25/2012 12:20	19:55	19:55	19:55	20:40	00:00	00:00	00:00	00:45
TPD12-0217	6690 TRAFFIC RELATED SERVICES - REPORTS	02/27/2012 09:26	09:26	09:26	09:34	09:36	00:00	00:08	00:08	00:02
TPD12-0218	3100 ALL NON REPORTABLE MV CRASHES H/R	02/27/2012 10:45	10:45	10:45	10:45	13:10	00:00	00:00	00:00	02:25
TPD12-0219	2430 FIGHTING (AFFRAY)	02/27/2012 15:15	15:15	15:15	15:20	15:35	00:00	00:05	00:05	00:15
TPD12-0220	CIVI CIVIL	02/27/2012 17:00	17:00	17:00	17:00	17:05	00:00	00:00	00:00	00:05
TPD12-0221	3500 SUSPICIOUS PERSONS, AUTOS, CIRCUMSTANCES	02/27/2012 21:05	21:05	21:05	21:10	21:15	00:00	00:05	00:05	00:05
TPD12-0222	3900 TRAFFIC & PARKING PROBLEMS	02/28/2012 17:00	17:00	17:00	17:00	17:16	00:00	00:00	00:00	00:16
TPD12-0223	3900 TRAFFIC & PARKING PROBLEMS	02/28/2012 16:30	16:30	16:30	16:30	22:30	00:00	00:00	00:00	06:00
TPD12-0224	WARR WARRANT	02/28/2012 19:48	19:48	19:48	19:55	22:30	00:00	00:07	00:07	02:35
TPD12-0226	6008 ALL NON-REPORTABLE CRASHES EXCEPT H/R	02/29/2012 10:36	10:36	10:36	10:39	10:54	00:00	00:03	00:03	00:15
TPD12-0227	3830 ASSIST OTHER AGENCY	02/29/2012 13:00	13:00	13:00	13:00	13:25	00:00	00:00	00:00	00:25
TPD12-0228	3900 TRAFFIC & PARKING PROBLEMS	02/29/2012 13:00	13:00	13:00	13:00	15:00	00:00	00:00	00:00	02:00
TPD12-0229	3620 DISTURBANCES-OTHER (FIGHTS, DISPUTES, ETC)	02/29/2012 18:31	18:31	18:31	18:31	18:45	00:00	00:00	00:00	00:14
TPD12-0230	BOV BOROUGH ORDINANCE COMPLAINT	02/29/2012 15:24	15:24	15:24	15:35	15:45	00:00	00:11	00:11	00:10
TPD12-0231	2211 LIQUOR LAW-UNDERAGE-PURCH, CONSUMP, POSSESS	02/29/2012 19:48	19:48	19:48	19:55	22:45	00:00	00:07	00:07	02:50

Total Records Selected:	126
Average Queue Time:	00:00
Average Travel Time:	00:06
Average Response Time:	00:06
Average Action Time:	00:41

OFFICE OF EMERGENCY MANAGEMENT**TROY BOROUGH / TROY TOWNSHIP / SYLVANIA BOROUGH**

March 9, 2012

**For: Troy Borough Council
Troy Township Supervisors
Sylvania Borough Council**

RE: Emergency Operations Plan

Bradford County has revised their Emergency Operations Plan and under the new plan local municipalities have the option to fall under the County plan. As the local Emergency Management Coordinator I recommend that we adopt the County plan.

- **The Bradford County Plan would supersede the current local plan. This mean we will not have to provide a new plan every two years.**
- **We will still maintain our local resource list.**
- **The responsibility of the local Emergency Management Coordinator will remain the same.**
- **By using the new County plan we can call in the County "team" to help in the event of a local emergency if necessary to set up a command center.**
- **If all resources were unavallable due to a regional disaster we can call in a "team" from any other state and the procedures would be the same. This is a National Plan used country wide.**
- **The local coordinator would act as deputy to the county coordinator also and could be called to assist in other jurisdictions.**
- **The local responsibilities would remain the same:**
 - + **Submit situation reports**
 - + **Submit damage assessment reports**
 - + **Coordinate emergency response within the municipality**
 - + **Request for assistance when needed**
 - + **Maintain proper logs during emergency situations**
 - + **Maintain expense reports**

If the municipality adopts the County Emergency Operations Plan two documents – resolutions – must be acted on and sent to the County.

- **Resolution to adopt the National Incident Management System (NIMS). Resolution attached.**
- **Resolution to adopt the Bradford County Plan as our own plan – Resolution attached.**

Once we adopt the County plan we will get a copy for each municipality and also a distribution list will be given to the county for other entities such as schools and hospitals.

I have reviewed the plan and I do recommend that we adopt it as our own.

Also attached is a letter from the County further describing the new plan.

Tom Close

Douglass McLinko, Chairman
Daryl Miller, Vice Chairman
Mark Smith, Commissioner



Michelle L. Shedden, Chief Clerk
Jonathan Foster, Solicitor

THE COUNTY OF BRADFORD
OFFICE OF EMERGENCY MANAGEMENT

March 6th, 2012

FOR: All Bradford County Municipal Government

RE: 2012 Bradford County Emergency Operations Plan

Sir or Ma'am,

Enclosed in this packet are two documents for all municipal governments of Bradford County, Pennsylvania. These two documents are prepared for your municipal leadership's review and adoption.

The first document is a resolution for all municipalities which will adopt the National Incident Management System (NIMS) as the standard operating command structure for the Commonwealth of Pennsylvania. It was proclaimed by gubernatorial mandate December 20th of 2004. Bradford County has resolved NIMS and is asking all municipal government to resolve this proclamation as well.

The second document is a municipal resolution for all municipalities who wish to adopt the Bradford County Emergency Operations Plan (EOP) as their own plan. This new plan, modeled under a national standard established by Nation Wildfire Command Group, was promulgated by the Bradford County Commissioners on January 19th, 2012. All municipal emergency Management Coordinators have received an unsigned, electronic copy to bring to their municipalities for review. This plan, which is fully maintained by Bradford County Emergency Management, will not only alleviate the municipal government from the burden of constantly updating and maintaining their own basic plan, but will establish a uniform, streamlined means of incident operations across the county.

These two documents, when signed, must be returned to this office as originals. All municipalities are encouraged to adopt the 2012 Bradford County Emergency Operations Plan and upon doing so, will receive a color hard copy of the complete, signed plan. I thank you very much for your time and look forward to speaking to you about it personally. Should you feel so inclined, please speak to me directly by calling my office at (570) 265-5022.

Most respectfully yours,

John Karl Ambrusch III, Director
Office of Emergency Management
Bradford County, Pennsylvania

Municipal Adoption of the Bradford County Emergency Operations Plan (EOP)

Municipal Resolution of Adoption

Resolution No. _____

**Troy Borough
Bradford County, Pennsylvania**

WHEREAS, Section 7503 of the Pennsylvania Emergency Management Services Code, 35 PS C.S. Section et. seq. mandates that all municipalities prepare, maintain and keep current and emergency operations plan for the prevention and minimization of injury and damage caused by a major emergency or disaster within the municipality; and

WHEREAS, the Pennsylvania Emergency Management Agency will allow individual municipalities to agree to use the Bradford County Emergency Operations Plan as their own plan to provide prompt and effective emergency response procedures to be followed in the event of a major emergency or disaster.

NOW THEREFORE, WE THE UNDERSIGNED municipal Council / Board of Supervisors do hereby approve and adopt the Bradford County Emergency Operations Plan as our own emergency operations plan.

RESOLVED, this _____ day of _____, 2012.

ATTEST:

By _____

THE BOROUGH OF TROY

By _____

By _____

By _____

Implementing the National Incident Management System (NIMS)

Municipal Adoption Resolution

Resolution No. _____

**Troy Borough
Bradford County, Pennsylvania**

WHEREAS, In Homeland Security Directive (HSPD)-5, the President directed the Secretary of the Department of Homeland Security to develop and administer a National Incident Management System (NIMS), which would provide a consistent nationwide approach for federal, state, local and tribal governments to work together more effectively and efficiently to prevent, prepare for, respond to, and recover from domestic incidents, regardless of cause, size or complexity; and

WHEREAS, the NIMS provides for interoperability and compatibility among Federal, State and local capabilities and includes a core set of concepts, principles, terminology and technologies covering the incident command system, unified command, training, management of resources and reporting; and

WHEREAS, In a Proclamation dated December 20, 2004, the Governor of Pennsylvania mandates that the National Incident Management System will be utilized for all incident management in the Commonwealth and to be effective immediately; and

WHEREAS, Failure to adopt NIMS as the requisite emergency management system may preclude reimbursement to the political subdivision for costs expended during and after a declared emergency or disaster and for training and preparation for such disasters or emergencies; and

NOW THEREFORE, Be it resolved that our municipality hereby adopts the National Incident Management System (NIMS) and recommends all public safety agencies, emergency responders, hazardous materials users and transporters, hospitals and school districts situated within the municipality do the same.

ADOPTED, this _____ day of _____, 2012

ATTEST:

By _____

THE BOROUGH OF TROY

By _____

By _____

By _____

Managers Report
March 20, 2012

- Lead raw pump @ treatment plant must be replaced. We have been able to keep it going by only using it on manual low. This has caused several call-outs for high wet well levels. Dry weather has worked to our advantage. We have ordered a replacement at a cost of around \$10,000.00. Our utility workers will do the change out.
- Crews have been sweeping streets. It is still a little early and more cinders could hit the streets, but if we get lucky by the end of next month we will be ahead of the game. Tina has asked NTSWA for their street sweeper schedule for 2012 so we can get on as early as possible. I asked PA. DOT about RT 6 & 14 in the Borough and was informed they do not intend to do any curb line sweeping in Borough's.
- I have talked with "Pats Off Road" about the mud and dust issue on Exchange St. They agreed to have their guys clean the street and would see what they could do about not dragging more out. They will be moving out to Springfield Township in the near future.
- Water sales continue but are sporadic. Lease income for the 2 month period is down \$7,000.00 from the same period in 2011. I have prepared a summary of bulk water disbursements to help with the monthly questions. These will be available to hand out in meeting if requested. They are also being kept on hand in the office in the event anyone ever stops in there to ask.
- We have prepared the advertisement for the sale of the Ford dump truck and are waiting for Solicitor approval. Should be able to open bids at the April meeting.
- Held the first two Union negotiations for the non-uniform employees with the Teamsters.
- The PLRB, Teamsters and Borough have agreed to a ballot by mail vote for representation of the uniform employees under ACT 111. Unit clarification has been settled with 1 part time (Michael Northup) and 2 full time employees (Jarvis Burlingame & Floyd McDonald) as eligible unit members. All other part time and Kyle Wisel are not eligible.
- Utility employee Gary Johns is working with Springfield Township to purchase around 10 tons of cold patch as soon as they have it made so that we can get at pot holes as soon as possible.
- Working with a local contractor to make some lot improvements at the sale barn so we don't have so much mud dragged out onto Ballard St. and cut down on dust this summer.
- Received notification from DEP that our application to change our NPDES permit has been received and is administratively correct.
- Official notification received for (ARLE) funding



Troy Borough Police
Chief Kyle Wisel
49 Elmira St.
Troy PA 16947

Dear Chief Wisel,

Please except this letter as my notice of resignation, effective March 8, 2012. This letter is a result of my acceptance of a full time police officer position with Towanda Borough Police. I want to thank you for allowing me to serve the great borough of Troy. The time I spent with your police department allowed me to grow professionally and gain a great deal of experience. Your department is an outstanding police agency and I hope to work with your officers in the future.

Sincerely,

Bryan Bellows

cc. Mayor Mike Powers

DECLARATION OF INTENT

Name of Municipality: _____

Act 13 of 2012 or the Unconventional Gas Well Impact Fee Act (Act 13), which amends Title 58 (Oil & Gas) of the Pennsylvania Consolidated Statutes, providing for an impact fee, Oil and Gas Act amendments and standards for local ordinances.

Please check one:

_____ A majority of the elected body of our municipality is in favor of the County adopting an ordinance to impose an impact fee on unconventional gas well producers.

_____ A majority of the elected body of our municipality is opposed to the County adopting an ordinance to impose an impact fee on unconventional gas well producers.

This action was adopted at a duly advertised meeting by the municipality. The municipality understands that this is a non-binding Declaration of Intent to provide guidance to the Bradford County Board of Commissioners on the position of the municipality.

I, _____, verify the above action taken by the municipality stated above.

Signature

Ordinance No. 12-01

An Ordinance Amending the Code of Ordinances of the Borough of Troy, Bradford County, Commonwealth of Pennsylvania, Establishing an Open Records Policy

It is hereby enacted and ordained by the Borough Council of the Borough of Troy, Bradford County, Pennsylvania, as follows:

Section 1 Purpose

The purpose of this Policy is to assure compliance with Act 3 of 2008, The Pennsylvania Right-to-Know Law, as amended; to provide access to public records of Troy Borough; to preserve the integrity of Troy Borough's records; and to minimize the financial impact to the residents of the Borough regarding the resources utilized in the receipt and processing of public record requests and the retrieval and copying of public records.

Section 2 Designated Open Records Officer

It is the policy of the Borough to require the presence of a designated employee when public records are examined and inspected and to charge reasonable fees for duplication of public records of the Borough. Troy Borough designates the Borough Manager as the Open Records Officer, responsible for assuring compliance with the Pennsylvania Right-to-Know Law, in accordance with the following guidelines:

- A. The Borough Manager may designate certain employee(s) to process public record requests.
- B. The Borough Manager is responsible for minimizing, where possible, the financial impact to the Borough regarding the resources utilized in the receipt and processing of public record requests and the retrieval and copying of public records.
- C. All requests for public records of the Borough under this policy shall be specific in identifying and describing each public record requested. In no case shall the Borough be required to create a public record which does not exist or to compile, maintain, format or organize a public record in a manner in which the Borough does not currently compile, maintain, format or organize the public record. All requests for public records shall be submitted in

writing and include the date of the request; requestor's name, address and telephone number; certification of United States residency; signature of requestor; and if duplication is requested, appropriate payment.

- D. The designated employee shall make a good faith effort to determine whether each record requested is a public record.
- E. The Borough shall facilitate a reasonable response to a request for Troy Borough's public records. In no case is the Borough expected to provide extraordinary staff to respond to the request, but will respond in a manner consistent with the Borough's administrative responsibilities and consistent with the requirements of the Pennsylvania Right-to-Know Law.
- F. The designated employee shall respond to the requestor within five (5) business days from the date of receipt of the written request. If the Borough does not respond within five (5) business days of receipt thereof, the request is deemed denied.
- G. The response provided by the Borough shall consist of:
 - (1) approval for access to the public record;
 - (2) review of the request by the designated employee; or
 - (3) denial of access to the record requested.
- H. If access to the public record requested is approved, the public record shall be available for access during the regular business hours of the Borough. The designated employee shall cooperate fully with the requester, while also taking reasonable measures to protect Borough public records from the possibility of theft and/or modifications. The presence of a designated employee is required when public records are examined and inspected.
- I. Fees for duplication of public records shall be as established by the Commonwealth's Office of Open Records. The Borough may, at its discretion, waive fees.
- J. In the event the estimated cost of fulfilling a request submitted under this policy is expected to exceed \$100.00, the designated employee(s) shall obtain the expected cost in advance of fulfilling the request to avoid unwarranted expense of Borough resources.

- K. If the request is being reviewed, the notice provided by the Borough shall be in writing and include the reason for the review and the expected response date, which shall be within thirty (30) days of the notice of review. If the Borough does not respond within thirty (30) days thereof, the request is deemed denied. Review of the request is limited to situations where:
- (1) The record requested contains information which is subject to access, as well as information which is not subject to access that must be redacted prior to a grant of access. The redacted information is considered a denial as to that information;
 - (2) The record requires retrieval from a remote location;
 - (3) A timely response cannot be accomplished due to staffing limitations;
 - (4) A legal review is necessary to determine whether the record requested is a public record;
 - (5) The requester has failed to comply with the Borough's policy and procedure requirements; or
 - (6) The requester refuses to pay the applicable fees;
 - (7) The extent or nature of the request precludes a response within the required time period.

Upon a determination that one of the factors listed above applies, the Borough shall send written notice to the requestor within five (5) business days of receipt of the request for access. The notice shall include a statement notifying the requestor that the request for access is being reviewed, the reason for the review, a reasonable date that a response is expected to be provided and an estimate of applicable fees owed when the record becomes available. If the date that a response is expected to be provided is in excess of thirty (30) days, following the five (5) business days allowed for, the request for access shall be deemed denied unless the requestor has agreed in writing to an extension to the date specified in the notice. If the requestor agrees to the extension, the request shall be deemed denied on the day following the date specified in the notice if the agency has not provided a response by that date.

- L. If access to the record requested is denied, the notice provided by the Borough shall be in writing as indicated on the form attached hereto entitled "Denial of Request to Review and/or Duplicate Troy Borough Records".
- M. If the request is denied or deemed denied, the requestor may file an appeal with the Commonwealth's Office of Open Records within

fifteen (15) business days of the mailing date of the Borough's notice of denial, or within fifteen (15) days of a deemed denial. The appeal shall state the grounds upon which the requestor asserts that the record is a public record and shall address any grounds stated by the agency for delaying or denying the request.

- N. Within thirty (30) days of the mailing date of the final determination of the appeals officer, the requestor or Borough may file a petition for review or other document as required by rule of court with the Court of Common Pleas for Bradford County. The decision of the court shall contain findings of fact and conclusions of law based upon the evidence as a whole. The decision shall clearly and concisely explain the rationale for the decision. A petition for review under this section shall stay the release of documents until a decision is issued.
- O. This policy shall be available for review at the Borough Office.

Section 3 Repealer

That any Ordinance, or part of Ordinance, conflicting with this Ordinance be and the same is hereby repealed insofar as the same affects this Ordinance.

Section 4 Severability

If any sentence, clause, section or part of this Ordinance is for any reason found to be unconstitutional, illegal or invalid, such unconstitutionality, illegality or invalidity shall not affect or impair any of the remaining provisions, sentences, clauses, sections or parts of this Ordinance. It is hereby declared as the intent of the Troy Borough Council that this Ordinance would have been adopted had such unconstitutional, illegal or invalid sentence, clause, section or part thereof not been included herein.

Section 5 Effective Date

This Ordinance shall become effective on the first day allowed by law.

Enacted and Ordained this 20th day of March, 2012.

**Borough of Troy
Public Record Review/Duplication Request**

Please print legibly

Date of Request: _____

Requestor's Name: _____

Requestor's Address: _____

Requestor's Telephone: _____

I request ___ review ___ duplication (check as appropriate) of the following records. *Important:* You must identify or describe the records with sufficient specificity to enable the Borough to determine which records are being requested. Use additional sheets if necessary.

I certify that I am a resident of the United States of America.

Signature of Requestor

This request may be submitted in person, by mail, by facsimile or e-mail to:

Troy Borough Open Records Officer
Troy Borough Office of Manager
49 Elmira St.
Troy, PA 16947
(570) 297-2966 (phone)
(570) 297-4757 (fax)
troybo@epix.net (e-mail)
Borough of Troy

Denial of Request to Review and/or Duplicate

Date of Denial: _____

Requestor's Name: _____

Requestor's Address: _____

Re: Denial of Request to Review and/or Duplicate: _____

Date of Request: _____

Dear _____,

Please be advised that your request to review/duplicate the following records:

has been denied for the following reasons:

This denial is based upon the following legal authority:

You have the right to appeal this decision. If you appeal, you must:

1. Within fifteen (15) days of the notice of denial or deemed denial, file an appeal with the Commonwealth of Pennsylvania, Department of Community & Economic Development, Office of Open Records. The appeal shall state the grounds upon which the requestor asserts that the record is a public record and shall address any grounds stated by the Borough for delaying or denying the request.

Borough of Troy
Open Records Officer

TROY BOROUGH GENERAL FUND INCOME STATEMENT AND BUDGET

	1 Month		1 Month		2 Months		2 Months		VARIANCE	CY/LY	Var.	%	Total Budget	Remaining Budget	Remaining %	
	February 29, 2012	February 28, 2011	February 29, 2012	February 28, 2011	February 29, 2012	February 28, 2011	February 29, 2012	February 28, 2011								
BUDGETED REVENUES																
R.E. TAXES CURRENT (301.10)	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0.00%				209,800.00	209,800.00	-100.00%	
R.E. TAXES PRIOR (301.20)	0.00	0.00	10,006.66	11,564.05	(1,577.39)	13.62%	2,000.00	(8,006.66)	400.33%				10,000.00	9,228.31	-92.28%	
R.E. TAXES DELINQUENT (301.30)	771.69	295.37	771.69	526.02	245.67	-46.70%	6,000.00	5,989.00	-99.82%				1,000.00	109.00	-10.90%	
PER CAPITA PRIOR (310.01)	11.00	0.00	11.00	572.00	(561.00)	-1,520.00%	1,000.00	10,000.00	7,268.86	-100.00%			62,000.00	62,000.00	0.00%	
R.E. TRAN. TAX DEED (310.10)	363.00	55.00	891.00	4,970.56	(2,239.42)	45.05%	10,000.00	7,268.86	-100.00%				18,000.00	18,000.00	0.00%	
EARNED INC TAX CURR (310.21)	2,069.64	681.10	2,731.14	4,970.56	(2,239.42)	45.05%	10,000.00	7,268.86	-100.00%				8,000.00	7,975.25	-99.69%	
EARNED INC TAX PRIOR (310.41)	0.00	0.00	0.00	0.00	0.00	0.00%	2,000.00	251.00	-12.55%				8,000.00	7,975.25	-99.69%	
OCCUP. TAXES CURRENT (310.42)	19,471.03	18,306.70	19,471.03	18,306.70	1,164.33	-6.36%	8,000.00	(1,471.03)	8.17%				8,000.00	7,975.25	-99.69%	
OCCUP. TAXES PRIOR (310.42)	24.75	0.00	24.75	990.00	(965.25)	97.50%	2,000.00	251.00	-12.55%				8,000.00	7,975.25	-99.69%	
CABLE TELE. FRANCH. (321.80)	833.25	99.00	1,749.00	99.00	1,650.00	-1,666.67	8,500.00	(892.76)	8.03%				8,500.00	8,500.00	0.00%	
FINES, FORF., COST (330.00)	9,182.76	8,544.48	9,182.76	8,544.48	638.28	-7.47%	18,531.00	15,539.42	-83.86%				500.00	472.60	-94.52%	
INTEREST (340.00)	1,085.06	2,067.96	2,991.58	4,991.97	(2,000.39)	40.07%	500.00	472.60	-94.52%				500.00	472.60	-94.52%	
BEVERAGE & LIQUOR (355.04)	12.87	3.24	27.40	16.04	11.36	41.67%	800.00	450.00	-56.25%				500.00	280.00	-56.00%	
POLICE SERVICES (362.10)	350.00	600.00	350.00	600.00	(250.00)	-16.67%	350.00	500.00	-100.00%				500.00	500.00	0.00%	
BUILDING PERMITS (362.41)	10.00	60.00	70.00	60.00	10.00	100.00%	250.00	250.00	100.00%				250.00	250.00	100.00%	
PARKING VIOLATIONS (363.21)	0.00	4.25	0.00	58.75	(58.75)	100.00%	0.00	250.00	100.00%				250.00	250.00	100.00%	
Misc. Rev. Receipts (383.20)	34.25	0.00	70.39	1,672.83	(1,602.44)	95.79%	3,000.00	2,929.61	-97.65%				3,000.00	2,929.61	-97.65%	
MED INS-EMPLOYEE CONTRIBUTION	477.45	445.10	941.41	890.20	51.21	-5.75%	0.00	(941.41)	0.00%				0.00	(941.41)	0.00%	
TOTAL BUDGETED REVENUES	34,696.75	32,363.16	49,289.81	53,937.60	(4,647.79)	8.62%	361,231.00	311,941.19	-86.36%							
BUDGETED EXPENSES																
ADMINISTRATION																
PART TIME WAGES	0.00	87.53	0.00	110.87	(110.87)	-100.00%	729.39	729.39	100.00%				729.39	729.39	100.00%	
PAYROLL FEES (402.310)	50.68	50.68	101.36	100.69	0.67	0.67%	700.00	598.64	85.52%				700.00	598.64	85.52%	
SALARY - MANAGER (401.121)	1,391.12	1,337.64	2,782.24	2,675.28	106.96	4.00%	18,352.00	15,569.76	84.84%				18,352.00	15,569.76	84.84%	
SALARY BOOKKEEPER (405.140)	461.44	398.72	922.88	761.88	161.00	21.13%	5,998.72	5,075.84	84.62%				5,998.72	5,075.84	84.62%	
DUES-SEMINARS-MEM. (400.420)	0.00	0.00	25.00	25.00	0.00	0.00%	350.00	325.00	92.86%				350.00	325.00	92.86%	
MILEAGE (402.331)	0.00	0.00	0.00	0.00	0.00	0.00%	100.00	100.00	100.00%				100.00	100.00	100.00%	
MINOR EQUIPMENT (401.260)	0.00	0.00	0.00	0.00	0.00	0.00%	100.00	100.00	100.00%				100.00	100.00	100.00%	
ACCOUNTING (402.315)	270.00	0.00	270.00	0.00	270.00	0.00%	2,000.00	1,730.00	86.50%				2,000.00	1,730.00	86.50%	
TELEPHONE (401.321)	166.94	0.00	173.63	342.43	(38.61)	44.94%	400.00	374.23	93.56%				400.00	374.23	93.56%	
ADVERTISING (401.342)	17.04	8.31	25.77	17.78	7.99	44.94%	750.00	750.00	100.00%				750.00	750.00	100.00%	
BOND MGR/SECY (401.353)	0.00	0.00	0.00	0.00	0.00	0.00%	225.00	225.00	100.00%				225.00	225.00	100.00%	
MAINT. & REP. EQUIP (401.374)	0.00	0.00	0.00	0.00	0.00	0.00%	3,500.00	3,500.00	100.00%				3,500.00	3,500.00	100.00%	
AUDITING (402.311)	0.00	0.00	0.00	0.00	0.00	0.00%	200.00	200.00	100.00%				200.00	200.00	100.00%	
IND APPRAISER (402.312)	0.00	0.00	0.00	0.00	0.00	0.00%	200.00	200.00	100.00%				200.00	200.00	100.00%	

TROY BOROUGH GENERAL FUND INCOME STATEMENT AND BUDGET

	1 Month		2 Months		VARIANCE CY/LY	% Var.	Total Budget	Remaining Budget	% Remaining
	February 29, 2012	February 28, 2011	February 29, 2012	February 28, 2011					
LEGAL SOLICITOR (404.00)	318.45	204.70	318.45	204.70	113.75	55.57	1,000.00	681.55	68.16%
OVERTIME WAGES (406.183)	165.48	985.74	206.40	1,391.44	(1,185.04)	-85.17	3,000.00	2,793.80	93.12%
OFFICE SUPPLIES (409.210)	9.81	56.59	189.70	62.34	127.36	204.30	700.00	510.30	72.90%
MATERIAL & SUPPLIES (409.236)	0.00	5.33	0.00	5.33	(5.33)	-100.00	100.00	100.00	100.00%
ELECTRIC & GAS (409.360)	317.31	185.62	493.60	305.45	188.15	61.60	1,700.00	1,206.40	70.96%
TRASH REMOVAL (409.365)	105.00	129.91	239.25	243.91	(4.66)	-1.91	1,260.00	1,020.75	81.01%
HALL/BARN M & R (409.373)	0.00	30.66	0.00	30.66	(30.66)	-100.00	500.00	500.00	100.00%
COPIER CONTRACT (409.450)	0.00	0.00	0.00	0.00	0.00	0.00	150.00	150.00	100.00%
TAX COLLECTOR									
COMM ON TAX COLL (403.1140)	14.49	7.70	211.68	230.80	(19.12)	-8.28	3,600.00	3,388.32	94.12%
COMM ON EIT TAX (403.1141)	973.55	915.34	973.55	915.34	58.21	6.36	1,240.00	266.45	21.49%
MATERIAL & SUPPLIES (403.200)	0.00	469.41	0.00	469.41	(469.41)	-100.00	500.00	500.00	100.00%
TAX COLLECTOR BOND (403.353)	0.00	0.00	0.00	0.00	0.00	0.00	250.00	250.00	100.00%
POLICE DEPARTMENT									
SALARY OF CHIEF (410.120)	2,857.00	2,773.80	5,714.00	5,547.60	166.40	3.00	37,141.18	31,427.18	84.62%
FULLTIME PATROLMAN (410.131)	2,686.40	2,595.20	5,350.00	5,190.40	159.60	3.07	34,923.20	29,573.20	84.66%
#2 PATROLMAN (410.132)	2,172.80	2,099.20	4,345.80	4,198.40	147.20	3.51	28,246.40	23,900.80	84.62%
SALARY PART-TIMERS (410.133)	1,561.60	1,285.11	3,147.60	2,652.75	494.85	18.65	28,246.40	25,098.80	88.86%
NON-SCHEDULED PT OFFICER	88.45	212.22	271.45	683.83	(412.38)	-60.30	1,000.00	728.55	72.85%
OVERTIME PAY (410.134)	192.96	19.68	315.18	200.91	114.27	56.88	1,000.00	684.82	68.48%
REIMB-DUI TASK FORCE WAGES	0.00	0.00	0.00	145.98	(145.98)	-100.00	0.00	0.00	0.00%
OFFICE SUPPLIES (410.210)	0.00	28.25	101.56	41.24	60.32	146.27	800.00	698.44	87.31%
MEMBERSHIPS & PUBLICATIONS	80.00	92.00	128.00	138.00	(10.00)	-7.25	150.00	22.00	14.67%
EQUIPMENT MINOR (410.212)	0.00	95.00	138.00	99.49	36.51	36.70	500.00	364.00	72.80%
GASOLINE (410.231)	570.42	688.70	1,171.96	1,341.00	(169.04)	-12.61	8,000.00	6,828.04	85.35%
EQUIP COMMUNICATIONS(410.239)	0.00	0.00	73.75	0.00	73.75	0.00	0.00	(73.75)	0.00%
POLICE EDUCATION (410.242)	0.00	0.00	0.00	356.40	(356.40)	-100.00	500.00	500.00	100.00%
TRAINING-AMMUNITION/TARGETS	0.00	0.00	13.98	0.00	13.98	0.00	1,000.00	986.02	98.60%
TELEPHONE (410.320)	128.25	118.21	254.28	237.55	16.73	7.04	1,800.00	1,545.72	85.87%
TRAVEL EXP & MILEAGE(410.331)	0.00	0.00	0.00	0.00	0.00	0.00	100.00	100.00	100.00%
VEHICLE MAINT & REP (410.374)	95.01	466.24	98.00	466.24	(368.24)	-78.98	3,500.00	3,402.00	97.20%
ANIMAL SHELTER (410.310)	0.00	0.00	0.00	0.00	0.00	0.00	325.00	325.00	100.00%
TECHNOLOGY SUPPORT (410.450)	0.00	0.00	1,153.00	1,131.00	22.00	1.95	2,500.00	1,347.00	53.88%
CAPITAL FUND	0.00	0.00	0.00	0.00	0.00	0.00	500.00	500.00	100.00%
CAR PYT (410.740) POL EQUIP	0.00	0.00	0.00	0.00	0.00	0.00	5,700.00	5,700.00	100.00%
GENERAL GOVERNMENT									
CONTRACT PMT TVFD (411.520)	0.00	0.00	4,568.75	4,568.25	0.50	0.01	18,630.00	14,061.25	75.48%

TROY BOROUGH GENERAL FUND INCOME STATEMENT AND BUDGET

	1 Month		2 Months		VARIANCE CY/LY	% Var.	Total Budget	Remaining Budget	Remaining %
	February 29, 2012	February 28, 2011	February 29, 2012	February 28, 2011					
LEGAL SERVICES (404,310)	0.00	0.00	183.82	0.00	183.82	0.00	500.00	316.18	63.24%
PLANNING & ZONING (414.00)	500.00	500.00	500.00	500.00	0.00	0.00	700.00	200.00	28.57%
EMERGENCY MANAGEMENT (415.00)	0.00	0.00	0.00	0.00	0.00	0.00	300.00	300.00	100.00%
CDL EXPENSES (417,316)	0.00	6.66	29.33	6.66	22.67	340.39	50.00	20.67	41.34%
CLEANING CONTRACT (423,373)	40.00	40.00	40.00	80.00	(40.00)	-50.00	640.00	600.00	93.75%
PUBLIC WORKS									
UNIFORMS (430,238)	85.12	91.87	85.12	154.89	(69.77)	-45.04	700.00	614.88	87.84%
CONTRACTED SERVICES	0.00	0.00	574.40	0.00	574.40	0.00	1,500.00	925.60	61.71%
MATERIAL & SUPPLIES (430,200)	20.08	358.56	70.19	444.92	(374.73)	-64.22	2,300.00	2,229.81	96.95%
GENERAL MAINT & REPAIR	18.90	0.00	18.90	0.00	18.90	0.00	1,300.00	1,281.10	98.55%
PUBLIC WORKS FT WAGES	2,005.40	0.00	4,172.06	0.00	4,172.06	0.00	0.00	(4,172.06)	0.00%
GASOLINE (430,231)	351.27	348.16	609.80	530.90	78.90	14.86	3,500.00	2,890.20	82.58%
MINOR EQUIP REPLACE (430,260)	0.00	63.31	0.00	63.31	(63.31)	-100.00	100.00	100.00	100.00%
VEHICLE OPER. EXP (430,330)	389.67	477.08	406.90	486.34	(79.44)	-16.33	1,500.00	1,093.10	72.87%
GAS & ELEC BARN (430,360)	97.96	256.33	297.39	399.93	(102.54)	-25.64	1,200.00	902.61	75.22%
SNOW & ICE									
MATERIAL & SUPPLIES (432,200)	0.00	27.71	0.00	1,638.53	(1,638.53)	-100.00	0.00	0.00	0.00%
SIGNS & MARKINGS									
MAINT & REPAIR (433,372)	0.00	0.00	0.00	0.00	0.00	0.00	100.00	100.00	100.00%
TRAFFIC SIG. ELEC (433,361)	21.02	19.84	42.08	39.75	2.33	5.86	300.00	257.92	85.97%
ST. LIGHTS ELEC (434,361)	1,172.99	1,197.77	2,328.23	2,360.80	(32.57)	-1.38	14,000.00	11,671.77	83.37%
STORM SEWERS									
MATERIALS & SUPPLIES (436,20)	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00	1,500.00	100.00%
MAINT & REPAIR (436,372)	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00	1,500.00	100.00%
MACHINERY & TOOL REPAIR									
TOOLS & MINOR EQUIP (437,260)	0.00	0.00	0.00	0.00	0.00	0.00	100.00	100.00	100.00%
HIGHWAY									
STREET FOREMAN WAGES(438,140)	0.00	2,500.80	0.00	4,715.20	(4,715.20)	-100.00	31,200.00	31,200.00	100.00%
SUPPLIES (438,200)	205.80	0.00	267.54	0.00	267.54	0.00	690.55	423.01	61.26%
STREET MAINT & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	2,500.00	2,500.00	100.00%

**TROY BOROUGH
GENERAL FUND
INCOME STATEMENT AND BUDGET**

	1 Month February 29, 2012	1 Month February 28, 2011	2 Months February 29, 2012	2 Months February 28, 2011	VARIANCE CY/LY	% Var.	Total Budget	Remaining Budget	% Remaining
MISCELLANEOUS									
CONT ALPARON PARK (451.530)	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00	1,500.00	100.00%
PARKS & RECREATION	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	1,000.00	100.00%
CONT SWIM POOL (452.530)	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00	1,500.00	100.00%
GAS-LIBRARY (456.360)	182.65	185.74	355.40	414.37	(58.97)	-14.23	1,700.00	1,344.60	79.09%
CONT TO LIBRARY (456.540)	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	1,000.00	100.00%
POSTAGE (480.325)	90.00	105.42	178.00	208.08	(30.08)	-14.46	1,500.00	1,322.00	88.13%
CAPITAL IMPROVEMNTS (481.700)	0.00	3,976.13	0.00	6,548.63	(6,548.63)	-100.00	8,000.00	8,000.00	100.00%
NON-UNIFORM PENSION (484.160)	0.00	0.00	0.00	75.90	(75.90)	-100.00	0.00	0.00	0.00%
INSURANCE (GENERAL) (484.00)	1,891.13	1,630.35	7,968.24	6,176.19	1,792.05	29.02	18,209.00	10,240.76	56.24%
LIFE INSURANCE	29.80	29.07	58.33	63.14	(4.81)	-7.62	685.00	626.67	91.48%
U.C. CLAIMS (484.162)	0.00	0.00	113.36	0.00	113.36	0.00	125.00	11.64	9.31%
DISABILITY INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	1,600.00	1,600.00	100.00%
HEALTH & HOSP INS (486.156)	1,627.69	1,639.88	3,255.38	3,279.76	(24.38)	-0.74	28,300.00	25,044.62	88.50%
SOC. SECURITY TAXES (486.161)	435.17	521.41	940.67	1,029.07	(88.40)	-8.59	2,850.00	1,909.33	66.99%
TOTAL BUDGET EXPENSES	23,858.75	29,497.21	56,401.95	64,133.39	(7,731.44)	-12.06	358,116.84	301,714.89	84.25%
BUDGETED NET INCOME	\$ 10,838.00	\$ 2,865.95	\$ (7,112.14)	\$ (10,195.79)	3,083.65	-30.24	3,114.16	10,226.30	328.39%
UNBUDGETED INCOME									
SALE BARN LEASE INCOME	7,390.00	5,529.46	12,001.50	18,991.98	(6,990.48)	-36.81	0.00	(12,001.50)	0.00%
GRANTS & GIFTS (350.00)	0.00	0.00	0.00	821.41	(821.41)	-100.00	0.00	0.00	0.00%
REIMBURSEABLE INCOME	740.70	746.02	2,816.80	746.02	2,070.78	277.58	0.00	(2,816.80)	0.00%
EMPLOYEE DUES	0.00	34.64	0.00	87.28	(87.28)	-100.00	0.00	0.00	0.00%
TOTAL UNBUDGETED INCOME	8,130.70	6,310.12	14,818.30	20,646.69	(5,828.39)	-28.23	0.00	(14,818.30)	0.00%
UNBUDGETED EXPENSE									
ENGR SERVICES (408.313)	0.00	816.67	0.00	1,550.00	(1,550.00)	-100.00	0.00	0.00	0.00%
AGGRESSIVE DRIVING WAGES (410.17)	0.00	177.12	36.60	177.12	(140.52)	-79.34	0.00	(36.60)	0.00%
BUCKLE UP PA PAYROLL	61.11	0.00	61.11	0.00	61.11	0.00	0.00	(61.11)	0.00%
MAINT/REP. (432.330)	0.00	91.50	0.00	132.75	(132.75)	-100.00	0.00	0.00	0.00%
REIMBURSABLE EXPENSES	0.00	0.00	2,076.10	0.00	2,076.10	0.00	0.00	(2,076.10)	0.00%
UNION DUES EXPENSE	0.00	63.00	0.00	95.00	(95.00)	-100.00	0.00	0.00	0.00%
UNBUDGETED EXPENSE (481.701)	0.00	462.67	0.00	462.67	(462.67)	-100.00	0.00	0.00	0.00%
UNBUDGETED-BORO HALL REMODEL	0.00	0.00	0.00	1,967.25	(1,967.25)	-100.00	0.00	0.00	0.00%
UNBUDG.-MOBILITY ANALYSIS	0.00	0.00	0.00	8,000.00	(8,000.00)	-100.00	0.00	0.00	0.00%
DCNR GRANT EXP-ALPARON PARK	0.00	0.00	0.00	1,406.25	(1,406.25)	-100.00	0.00	0.00	0.00%
MEDICAL INSURANCE BUY-OUT	0.00	0.00	186.66	186.66	0.00	0.00	0.00	(186.66)	0.00%

**TROY BOROUGH
GENERAL FUND
INCOME STATEMENT AND BUDGET**

	1 Month February 29, 2012	1 Month February 28, 2011	2 Months February 29, 2012	2 Months February 28, 2011	VARIANCE CY/LY	% Var.	Total Budget	Remaining Budget	% Remaining
TOTAL UNBUDGETED EXPENSE	<u>61.11</u>	<u>1,610.96</u>	<u>2,340.47</u>	<u>13,957.70</u>	<u>(11,617.23)</u>	<u>-83.23</u>	<u>0.00</u>	<u>(2,340.47)</u>	<u>0.00%</u>
INCOME(LOSS) before transfer	<u>18,907.59</u>	<u>7,565.11</u>	<u>5,365.69</u>	<u>-3,508.80</u>	<u>8,872.49</u>	<u>-253.01</u>	<u>3,114.16</u>	<u>(2,251.53)</u>	<u>-72.30%</u>
TRANSFER									
TRANSFER IN	<u>0.00</u>	<u>3,976.13</u>	<u>0.00</u>	<u>3,976.13</u>	<u>(3,976.13)</u>	<u>-100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
TRANSFER OUT	<u>7,424.25</u>	<u>95.43</u>	<u>12,071.89</u>	<u>1,191.32</u>	<u>10,880.57</u>	<u>913.32</u>	<u>0.00</u>	<u>(12,071.89)</u>	<u>0.00%</u>
NET INCOME(LOSS)	<u>11,483.34</u>	<u>11,445.81</u>	<u>-6,706.20</u>	<u>-721.99</u>	<u>(5,984.21)</u>	<u>828.85</u>	<u>3,114.16</u>	<u>9,820.36</u>	<u>315.35%</u>

TROY BOROUGH WATER FUND INCOME STATEMENT AND BUDGET

	1 Month February 29, 2012	1 Month Ended February 28, 2011	2 Months February 29, 2012	2 Months February 28, 2011	VARIANCE CY/LY	% VAR.	TOTAL BUDGET	REMAINING BUDGET	% REMAINING
BUDGETED REVENUES									
INTEREST (6340.00)	\$ 34.16	\$ 30.36	\$ 66.43	\$ 92.55	(26.12)	-28.22%	600.00	533.57	-88.93%
CONNECTIONS (6378.90)	0.00	0.00	0.00	0.00	0.00	0.00%	1,000.00	1,000.00	-100.00%
RENTS - CURRENT (6378.100)	16,191.35	14,721.17	28,887.07	26,400.34	2,486.73	9.42%	165,000.00	136,112.93	-82.49%
MISCELLANEOUS (6380.00)	34.24	55.98	70.37	55.98	14.39	25.71%	1,000.00	929.63	-92.96%
TOTAL BUDGETED REVENUES	16,259.75	14,807.51	29,023.87	26,548.87	2,475.00	9.32%	167,600.00	138,576.13	82.68%

BUDGETED EXPENSES

ADMINISTRATION

MANAGER WAGES (6406.130)	1,391.12	1,337.64	2,722.24	2,841.96	(59.72)	-2.10%	18,352.00	15,589.76	84.84%
FT LABORER WAGES (6448.122)	2,214.40	1,903.20	4,428.80	3,569.00	859.80	24.09%	31,200.00	26,771.20	85.81%
OVERTIME WAGES (6448.183)	112.32	96.56	1,491.28	716.58	774.70	108.11%	2,000.00	508.72	25.44%
SECRETARY WAGES	922.88	797.44	1,845.76	1,523.76	322.00	21.13%	11,648.00	9,802.24	84.15%
PART TIME WAGES	0.00	46.68	58.35	70.02	(11.67)	-16.67%	1,500.00	1,441.65	96.11%
OFFICE SUPPLIES (6402.20)	0.00	216.70	310.12	222.45	87.67	39.41%	1,700.00	1,389.88	81.76%
PAYROLL FEES (6402.310)	50.68	50.68	101.36	100.69	0.67	0.67%	650.00	548.64	84.41%
AUDIT (6402.311)	0.00	0.00	0.00	0.00	0.00	0.00%	3,000.00	3,000.00	100.00%
MILEAGE (6402.331)	0.00	0.00	0.00	0.00	0.00	0.00%	150.00	150.00	100.00%
ENGR SERVICES (6408.3132)	0.00	816.67	0.00	0.00	(1,550.01)	-100.00%	3,000.00	3,000.00	100.00%
TRAINING & EDUC. (6402.316)	0.00	0.00	0.00	0.00	0.00	0.00%	150.00	150.00	100.00%
ACCOUNTING (6402.315)	270.00	0.00	0.00	0.00	245.33	99.45%	1,500.00	1,230.00	82.00%
LABORATORY FEES (6402.317)	75.00	60.00	1,290.00	60.00	1,230.00	2,050.00%	3,000.00	1,710.00	57.00%
TELEPHONE (6402.320)	131.61	138.92	233.35	273.21	(39.86)	-14.59%	1,600.00	1,386.65	85.42%
ADVERTISING (6402.340)	17.04	8.31	25.77	17.79	7.98	44.86%	350.00	324.23	92.64%
MEMBERSHIP & PUB. (6402.420)	0.00	0.00	28.80	25.00	3.80	15.20%	325.00	296.20	91.14%
IND APPRAISAL (6402.421)	0.00	0.00	0.00	0.00	0.00	0.00%	100.00	100.00	100.00%
LEGAL SERVICES (6404.310)	318.46	204.70	502.29	204.70	297.59	145.38%	1,500.00	997.71	66.51%
CDL EXPENSES (6417.316)	0.00	6.67	29.34	6.67	22.67	339.88%	50.00	20.66	41.32%
COLLECTIONS									
ELECTRICITY (6448.3610)	1,824.07	1,521.85	3,633.07	2,894.52	738.55	25.52%	20,100.00	16,466.93	81.93%
PURIFICATION									
MATLS. & SUPPLIES (6448.201)	0.00	0.00	0.00	0.00	0.00	0.00%	700.00	700.00	100.00%
MAINT & REPAIR (6448.3101)	0.00	0.00	0.00	0.00	0.00	0.00%	250.00	250.00	100.00%

TROY BOROUGH WATER FUND INCOME STATEMENT AND BUDGET

	1 Month February 29, 2012	1 Month Ended February 28, 2011	2 Months February 29, 2012	2 Months February 28, 2011	VARIANCE CY/LY	% VAR.	TOTAL BUDGET	REMAINING BUDGET	% REMAINING
DISTRIBUTION									
MATLS. & SUPPLIES (6448.202)	544.64	245.65	544.64	249.93	294.71	117.92%	5,000.00	4,455.36	89.11%
ELECTRICITY (6448.3612)	1,755.64	1,426.62	3,426.96	2,359.59	1,067.37	45.24%	12,000.00	8,573.04	71.44%
MAINT. & REPAIRS (6448.3702)	1,037.73	0.00	1,037.73	3.22	1,034.51	32,127.64	2,000.00	962.27	48.11%
EQUIPMENT REPLACE (6448.374)	0.00	0.00	0.00	0.00	0.00	0.00%	500.00	500.00	100.00%
BUILDING HALL & BARN									
HALL/BARN M & R (6409.373)	0.00	30.66	0.00	30.66	(30.66)	-100.00%	250.00	250.00	100.00%
MATERIAL & SUPPLIES(6448.204)	21.02	5.34	21.02	5.34	15.68	293.63%	250.00	228.98	91.59%
MINOR EQUIP PURCH (6448.2603)	0.00	0.00	0.00	0.00	0.00	0.00%	150.00	150.00	100.00%
GAS & ELEC (6448.3601)	397.33	432.96	764.30	686.66	77.64	11.31%	3,000.00	2,235.70	74.52%
BUILDING WATER									
MATLS & SUPPLIES-WATER BLDG	0.00	0.00	0.00	0.00	0.00	0.00%	300.00	300.00	100.00%
MINOR EQUIP-WATER BLDG	0.00	0.00	0.00	0.00	0.00	0.00%	300.00	300.00	100.00%
MAINT & REPAIR-WATER BLDG	0.00	0.00	0.00	0.00	0.00	0.00%	150.00	150.00	100.00%
MINOR EQUIPMENT (6448.2604)	0.00	63.32	0.00	63.32	(63.32)	-100.00%	0.00	0.00	0.00%
GENERAL OPERATIONS									
CONTRACTED SERVICES									
UNIFORMS (6448.238)	0.00	0.00	350.00	1,072.50	(722.50)	-67.37%	0.00	(350.00)	0.00%
MAJOR MACH & EQUIP (6448.740)	85.13	91.86	85.13	154.88	(69.75)	-45.03%	650.00	564.87	86.90%
MAINT & REPAIR (6448.374)	0.00	0.00	0.00	0.00	0.00	0.00%	300.00	300.00	100.00%
MATLS. & SUPPLIES (6448.206)	18.91	0.00	18.91	0.00	18.91	0.00%	1,000.00	981.09	98.11%
TOOL & MINOR EQUIP(6448.2605)	17.79	0.00	17.79	0.00	17.79	0.00%	500.00	482.21	96.44%
VEHICLE EXPENSE (6448.330)	67.78	0.00	67.78	0.00	67.78	0.00%	150.00	82.22	54.81%
GASOLINE (6448.231)	389.69	477.06	406.92	486.32	(79.40)	-16.33%	1,500.00	1,093.08	72.87%
BENEFITS	351.28	348.17	609.82	530.90	78.92	14.87%	3,500.00	2,890.18	82.58%
MISCELLANEOUS									
SOCIAL SECURITY (6448.161)	377.30	373.11	844.94	742.45	102.49	13.80%	3,235.00	2,390.06	73.88%
HEALTH & HOSP INS (6486.156)	1,627.69	1,639.88	3,255.38	3,279.76	(24.38)	-0.74%	9,800.00	6,544.62	66.78%
POSTAGE (6486.350)	1,891.13	1,630.35	7,968.27	6,176.20	1,792.07	29.02%	18,209.00	10,240.73	56.24%
CAPITAL IMPROVEMENTS (6448.700)	90.00	105.43	178.00	208.10	(30.10)	-14.46%	1,400.00	1,222.00	87.29%
LIFE INSURANCE	0.00	10,658.33	0.00	10,658.33	(10,658.33)	-100.00%	0.00	0.00	0.00%
	29.80	29.07	58.34	63.14	(4.80)	-7.60%	250.00	191.66	76.66%

TROY BOROUGH WATER FUND INCOME STATEMENT AND BUDGET

	1 Month February 29, 2012	1 Month Ended February 28, 2011	2 Months February 29, 2012	2 Months February 28, 2011	VARIANCE CY/LY	% VAR.	TOTAL BUDGET	REMAINING BUDGET	% REMAINING
U C CLAIMS (6484.162)	0.00	0.00	113.36	0.00	113.36	0.00%	125.00	11.64	9.31%
TOTAL BUDGETED EXPENSES	<u>16,030.44</u>	<u>24,763.83</u>	<u>36,799.82</u>	<u>40,872.33</u>	<u>(4,072.51)</u>	<u>-9.96%</u>	<u>167,344.00</u>	<u>130,544.18</u>	<u>78.01%</u>
BUDGETED NET INCOME	<u>229.31</u>	<u>(9,956.32)</u>	<u>(7,775.95)</u>	<u>(14,323.46)</u>	<u>6,547.51</u>	<u>-45.71%</u>	<u>256.00</u>	<u>8,031.95</u>	<u>3,137.48%</u>
UNBUDGETED INCOME									
WATER SINKING FUND-SURCHAR	97.03	1,166.12	102.54	7,472.31	(7,369.77)	-98.63%	0.00	(102.54)	0.00%
OVER/SHORT	0.00	0.00	0.00	(77.07)	77.07	-100.00%	0.00	0.00	0.00%
CUSTOMER DEPOSIT	317.15	426.53	692.15	426.53	265.62	62.27%	0.00	(692.15)	0.00%
BULK WATER SALES	46,441.44	1,005.11	108,797.53	34,619.49	74,178.04	214.27%	0.00	(108,797.53)	0.00%
REIMBURSEABLE INCOME	0.00	0.00	0.00	238.26	(238.26)	-100.00%	0.00	0.00	0.00%
MED INS EMPLOYEE CONTRIBUTI	477.48	445.09	941.47	890.19	51.28	5.76%	0.00	(941.47)	0.00%
TOTAL UNBUDGETED INCOME	<u>47,333.10</u>	<u>3,042.85</u>	<u>110,533.69</u>	<u>43,569.71</u>	<u>66,963.98</u>	<u>153.69%</u>	<u>0.00</u>	<u>(110,533.69)</u>	<u>0.00%</u>
UNBUDGETED EXPENSE									
PENN VEST PAYMENTS	7,022.88	7,022.88	14,045.76	14,045.76	0.00	0.00%	0.00	(14,045.76)	0.00%
SWIFTREACH NOTIFICATION SYS	0.00	21.03	0.00	21.03	(21.03)	-100.00%	0.00	0.00	0.00%
SALE BARN LEASE	7,290.00	5,329.46	11,801.50	18,791.96	(6,990.46)	-37.20%	0.00	(11,801.50)	0.00%
MEDICAL INSURANCE BUY-OUT	0.00	0.00	166.68	0.00	166.68	0.00%	0.00	(166.68)	0.00%
REIMBURSABLE EXPENSES	57.85	23.48	132.85	982.17	(849.32)	-86.47%	0.00	(132.85)	0.00%
CAPITAL PURCHASES	0.00	0.00	0.00	8,800.00	(8,800.00)	-100.00%	0.00	0.00	0.00%
UNBUDGETED EXPENSE (6448.70	0.00	432.67	0.00	432.67	(432.67)	-100.00%	0.00	0.00	0.00%
BULK WATER EXPENSE	410.03	712.46	1,477.60	1,048.82	428.78	40.88%	0.00	(1,477.60)	0.00%
UNBUD EXP- ENVIRONMENTAL S	1,500.00	1,599.12	3,000.00	3,099.12	(99.12)	-3.20%	0.00	(3,000.00)	0.00%
TOTAL UNBUDGETED EXPENS	<u>16,280.76</u>	<u>15,141.10</u>	<u>30,624.39</u>	<u>47,221.53</u>	<u>(16,597.14)</u>	<u>-35.15%</u>	<u>0.00</u>	<u>(30,624.39)</u>	<u>0.00%</u>
INCOME (LOSS) before transfer	<u>\$ 31,281.65</u>	<u>\$ (22,054.57)</u>	<u>\$ 72,133.35</u>	<u>\$ (17,975.28)</u>	<u>90,108.63</u>	<u>-501.29%</u>	<u>256.00</u>	<u>(71,877.35)</u>	<u>-28,077.09%</u>
TRANSFER									
TRANSFER IN	0.00	10,681.81	0.00	19,481.81	(19,481.81)	-100.00%	0.00	0.00	0.00%
TRANSFER OUT	34.24	55.98	70.37	400,055.98	(399,985.61)	-99.98%	0.00	(70.37)	0.00%
NET INCOME(LOSS)	<u>31,247.41</u>	<u>-11,428.74</u>	<u>72,062.98</u>	<u>-398,549.45</u>	<u>470,612.43</u>	<u>-118.08%</u>	<u>256.00</u>	<u>(71,806.99)</u>	<u>-28,049.60%</u>

TROY BOROUGH SEWER FUND INCOME STATEMENT AND BUDGET

	1 Month		2 Months		VARIANCE CY/LY	VAR. %	TOTAL BUDGET	REMAINING BUDGET	REMAINING %
	February 29, 2012	February 28, 2011	February 29, 2012	February 28, 2011					
MATERIAL & SUPPLIES(8429.201)	170.87	0.00	396.19	0.00	396.19	0.00%	3,400.00	3,003.81	88.35%
PERMIT/DISCHARGE SEW/(8429.30)	500.00	0.00	500.00	0.00	500.00	0.00%	500.00	0.00	0.00%
ELECTRICITY (8429.3611)	2,176.65	1,816.08	4,391.30	3,519.25	872.05	24.78%	25,500.00	21,108.70	82.78%
SLUDGE/QA/QC (8429.367)	14,254.50	0.00	36,120.50	0.00	36,120.50	0.00%	15,000.00	-21,120.50	-140.80%
MAINT. & REPAIR (8429.3701)	31.53	0.00	725.08	0.00	725.08	0.00%	2,000.00	1,274.92	63.75%
BUILDING HALL AND BARN									
HALL/BARN M & R (8409.373)	0.00	30.66	0.00	30.66	(30.66)	-100.00%	100.00	100.00	100.00%
MATERIAL & SUPPLIES(8429.204)	0.00	0.00	0.00	0.00	0.00	0.00%	100.00	100.00	100.00%
MINOR EQUIP PURCH (8429.2603)	0.00	0.00	0.00	0.00	0.00	0.00%	100.00	100.00	100.00%
GAS & ELEC (8429.3601)	397.31	432.92	764.26	686.59	77.67	11.31%	3,000.00	2,235.74	74.52%
BUILDING SEWER									
MATERIAL & SUPPLIES(8429.205)	64.20	24.47	64.20	24.47	39.73	162.36%	375.00	310.80	82.88%
HEAT (8429.230)	1,894.50	0.00	1,894.50	1,594.50	300.00	18.81%	6,500.00	4,605.50	70.85%
GENERAL EXP. (8429.460)	11.20	5.33	55.20	5.33	49.87	935.65%	1,500.00	1,444.80	96.32%
GENERAL OPERATIONS									
MATERIAL & SUPPLIES(8429.206)	0.00	0.00	0.00	0.00	0.00	0.00%	100.00	100.00	100.00%
TOOL & MINOR EQUIP(8429.2605)	0.00	63.32	0.00	63.32	(63.32)	-100.00%	150.00	150.00	100.00%
VEHICLE EXP. (8429.330)	389.65	477.06	406.87	486.31	(79.44)	-16.34%	1,500.00	1,093.13	72.88%
GASOLINE (8429.231)	351.26	348.15	609.79	530.87	78.92	14.87%	3,500.00	2,890.21	82.58%
MAINT & REPAIR (8429.3702)	18.91	0.00	18.91	0.00	18.91	0.00%	1,000.00	981.09	98.11%
MAJOR MACH EQUIP (8429.740)	0.00	0.00	0.00	0.00	0.00	0.00%	200.00	200.00	100.00%
UNIFORMS (8429.238)	85.13	91.86	85.13	154.87	(69.74)	-45.03%	650.00	564.87	86.90%
BENEFITS									
MISCELLANEOUS									
SOCIAL SECURITY (8429.161)	187.37	200.20	371.72	357.11	14.61	4.09%	1,800.00	1,428.28	79.35%
CONTRACTED SERVICES	0.00	0.00	350.00	0.00	350.00	0.00%	2,500.00	2,150.00	86.00%
POSTAGE (8480.325)	90.00	105.44	178.00	208.11	(30.11)	-14.47%	1,100.00	922.00	83.82%
CAPITAL IMPROVEMENTS (8429.700)	0.00	758.33	0.00	758.33	(758.33)	-100.00%	6,800.00	6,800.00	100.00%
PUMPS	0.00	0.00	0.00	0.00	0.00	0.00%	2,000.00	2,000.00	100.00%
CHESAPEAKE BAY	0.00	0.00	0.00	0.00	0.00	0.00%	35,000.00	35,000.00	100.00%
HEALTH & HOSP INS (8486.156)	1,627.69	1,639.87	3,255.38	3,279.74	(24.36)	-0.74%	9,800.00	6,544.62	66.78%
INSURANCE (8486.350)	1,891.12	1,630.35	7,968.25	6,176.20	1,792.05	29.02%	18,209.00	10,240.75	56.24%

**TROY BOROUGH
SEWER FUND
INCOME STATEMENT AND BUDGET**

	1 Month February 29, 2012	1 Month February 28, 2011	2 Months February 29, 2012	2 Months February 28, 2011	VARIANCE CY/LY	% VAR.	TOTAL BUDGET	REMAINING BUDGET	REMAINING %
LIFE INSURANCE	29.80	29.06	58.33	63.12	(4.79)	-7.59%	260.00	191.67	76.67%
U C CLAIMS (8484.162)	0.00	0.00	113.35	0.00	113.35	0.00%	111.50	-1.85	-1.66%
DISABILITY INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00%	804.00	804.00	100.00%
TOTAL BUDGET EXPENSES	30,535.48	12,857.83	68,853.73	27,322.82	41,530.91	152.00%	245,324.50	176,470.77	71.93%
BUDGETED NET INCOME	(8,126.09)	6,447.10	(26,651.91)	9,295.45	(35,947.36)	-386.72%	-7,384.50	19,267.41	-260.92%
UNBUDGETED INCOME									
CUSTOMER DEPOSIT	167.15	426.52	542.15	726.52	(184.37)	-25.38%	0.00	0.00	0.00%
MISCELLANEOUS (8380.00)	34.25	2,860.13	512.62	5,113.43	(4,600.81)	-89.98%	0.00	0.00	0.00%
REIMBURSEABLE INCOME	0.00	0.00	0.00	238.24	(238.24)	-100.00%	0.00	0.00	0.00%
TOTAL UNBUDGET INCOME	201.40	3,286.65	1,054.77	6,078.19	(5,023.42)	-82.65%	0.00	-1,054.77	0.00%
UNBUDGETED EXPENSE									
SWIFTRRACH NOTIFICATION SYS	0.00	21.02	0.00	21.02	(21.02)	-100.00%	0.00	0.00	0.00%
REIMBURSABLE EXPENSES	57.85	23.47	132.85	1,232.77	(1,099.92)	-89.22%	0.00	0.00	0.00%
UNBUDGETED EXPENSE (8429.70)	0.00	432.66	0.00	432.66	(432.66)	-100.00%	0.00	0.00	0.00%
UNBUD EXP- ENVIRONMENTAL S	1,500.00	1,599.13	3,000.00	3,099.13	(99.13)	-3.20%	0.00	0.00	0.00%
MEDICAL INSURANCE BUY-OUT	0.00	0.00	166.66	166.66	0.00	0.00%	0.00	0.00	0.00%
TOTAL UNBUDGET EXPENSE	1,557.85	2,076.28	3,299.51	4,952.24	(1,652.73)	-33.37%	0.00	-3,299.51	0.00%
INCOME (LOSS) before transfer	\$(9,482.54)	\$ 7,657.47	\$(28,896.65)	\$ 10,421.40	(39,318.05)	-377.28%	-7,384.50	21,512.15	-291.31%
TRANSFER									
TRANSFER IN	0.00	774.29	0.00	774.29	(774.29)	-100.00%	0.00	0.00	0.00%
TRANSFER OUT	34.25	55.98	70.39	50,055.98	(49,985.59)	-99.86%	0.00	-70.39	0.00%
NET INCOME(LOSS)	-9,516.79	8,375.78	-28,967.04	-38,860.29	9,893.25	-25.46%	-7,384.50	21,582.54	-292.27%

**TROY BOROUGH
POLICE PENSION FUND
INCOME STATEMENT AND BUDGET**

	1 Month February 29, 2012	1 Month February 28, 2011	2 Months February 29, 2012	2 Months February 28, 2011	VARIANCE CY/LY	% Var.	TOTAL BUDGET	REMAINING BUDGET	% REMAINING
REVENUES									
5% EMPLOYEES CONTRIBUTION	\$ 398.51	\$ 383.24	\$ 801.79	\$ 785.50	16.29	-2.07%	0.00	(801.79)	0.00%
REIMB SERVICE FEE	0.63	0.90	1.23	1.78	(0.55)	30.90%	0.00	(1.23)	0.00%
DIVIDENDS/CAPITAL GAIN DISTR	78.55	127.00	336.23	328.51	6.72	-2.05%	0.00	(335.23)	0.00%
INVESTMENT GAIN/LOSS	3,910.01	3,045.53	9,139.03	4,121.01	5,018.02	-121.77	0.00	(9,139.03)	0.00%
TOTAL REVENUES	<u>4,387.70</u>	<u>3,556.67</u>	<u>10,277.28</u>	<u>5,236.80</u>	<u>5,040.48</u>	<u>96.25%</u>	<u>0.00</u>	<u>(10,277.28)</u>	<u>0.00%</u>
OPERATING EXPENSES									
PENSION PAYMENT (60,200)	1,925.60	1,925.60	3,851.20	3,851.20	0.00	0.00%	0.00	(3,851.20)	0.00%
MANAGEMENT FEE	352.66	349.36	352.66	349.36	3.30	0.94%	0.00	(352.66)	0.00%
TOTAL OPERATING EXPENSE	<u>2,278.26</u>	<u>2,274.96</u>	<u>4,203.86</u>	<u>4,200.56</u>	<u>3.30</u>	<u>0.08%</u>	<u>0.00</u>	<u>(4,203.86)</u>	<u>0.00%</u>
NET INCOME (LOSS)	<u>\$ 2,109.44</u>	<u>\$ 1,281.71</u>	<u>\$ 6,073.42</u>	<u>\$ 1,036.24</u>	<u>5,037.18</u>	<u>486.10</u>	<u>0.00</u>	<u>(6,073.42)</u>	<u>0.00%</u>

**TROY BOROUGH
CASE COMMUNITY TRUST FUND
INCOME STATEMENT AND BUDGET**

	1 Month February 29, 2012	1 Month February 28, 2011	2 Months February 29, 2012	2 Months February 28, 2011	VARIANCE CY/LY	% VAR.	TOTAL BUDGET	REMAINING BUDGET	% REMAINING
REVENUES									
INTEREST - CASE TRUST FUND	10.70	7.93	21.84	16.71	5.13	-30.70%	0.00	(21.84)	0.00%
TOTAL REVENUES	<u>10.70</u>	<u>7.93</u>	<u>21.84</u>	<u>16.71</u>	<u>5.13</u>	<u>30.70%</u>	<u>0.00</u>	<u>(21.84)</u>	<u>0.00%</u>
OPERATING EXPENSES									
DONATION	0.00	0.00	(3,693.83)	0.00	(3,693.83)	0.00%	0.00	3,693.83	0.00%
TOTAL OPERATING EXPENSES	<u>0.00</u>	<u>0.00</u>	<u>(3,693.83)</u>	<u>0.00</u>	<u>(3,693.83)</u>	<u>0.00%</u>	<u>0.00</u>	<u>3,693.83</u>	<u>0.00%</u>
Net Income (Loss)	<u>\$ 10.70</u>	<u>\$ 7.93</u>	<u>\$ 3,715.67</u>	<u>\$ 16.71</u>	<u>\$ 3,698.96</u>	<u>22,136.21</u>	<u>0.00</u>	<u>(3,715.67)</u>	<u>0.00%</u>

**TROY BOROUGH
HIGHWAY AID
INCOME STATEMENT AND BUDGET**

	1 Month February 29, 2012	1 Month February 28, 2011	2 Months February 29, 2012	2 Months February 28, 2011	VARIANCE CY/LY	% VAR.	TOTAL BUDGET	REMAINING BUDGET	% REMAINING
REVENUES									
INTEREST (35,340.01)	\$ 1.22	\$ 0.34	\$ 2.72	\$ 0.70	2.02	-288.57%	0.00	(2.72)	0.00%
MISC.	0.00	4,909.76	0.00	4,909.76	(4,909.76)	100.00%	0.00	0.00	0.00%
TRANSEER	0.00	0.00	0.00	173.14	(173.14)	100.00%	0.00	0.00	0.00%
TOTAL REVENUES	<u>1.22</u>	<u>4,910.10</u>	<u>2.72</u>	<u>5,083.60</u>	<u>(5,080.88)</u>	<u>-99.95%</u>	<u>0.00</u>	<u>(2.72)</u>	<u>0.00%</u>
OPERATING EXPENSES									
SALT/CINDERS	0.00	5,653.40	1,233.87	6,520.39	(5,286.52)	-81.08%	0.00	(1,233.87)	0.00%
MAINTENANCE REPAIR RDS/BR	0.00	0.00	2,384.13	0.00	2,384.13	0.00%	0.00	(2,384.13)	0.00%
TOTAL OPERATING EXPENSE	<u>0.00</u>	<u>5,653.40</u>	<u>3,618.00</u>	<u>6,520.39</u>	<u>(2,902.39)</u>	<u>-44.51%</u>	<u>0.00</u>	<u>(3,618.00)</u>	<u>0.00%</u>
NET INCOME (LOSS)	<u>\$ 1.22</u>	<u>\$ (743.30)</u>	<u>\$ (3,615.28)</u>	<u>\$ (1,436.79)</u>	<u>(2,178.49)</u>	<u>151.62%</u>	<u>0.00</u>	<u>3,615.28</u>	<u>0.00%</u>

**TROY BOROUGH
GENERAL CAPITAL RESERVE FUND
INCOME STATEMENT**

	1 Month Ended February 29, 2012	1 Month Ended February 28, 2011	2 Months Ended February 29, 2012	2 Months Ended February 28, 2011	VARIANCE CY/LY	% VAR
REVENUES						
INTEREST	\$ 9.67	\$ 3.57	\$ 19.68	\$ 7.89	11.79	149.43
TRANSFER	7,424.25	55.99	12,071.89	978.74	11,093.15	1,133.41
TOTAL REVENUES	<u>7,433.92</u>	<u>59.56</u>	<u>12,091.57</u>	<u>986.63</u>	<u>11,104.94</u>	<u>1,125.54</u>
OPERATING EXPENSES						
TRANSFER	0.00	3,976.13	0.00	3,976.13	-3,976.13	-100.00
TOTAL OPERATING EXPENSES	<u>0.00</u>	<u>3,976.13</u>	<u>0.00</u>	<u>3,976.13</u>	<u>-3,976.13</u>	<u>-100.00</u>
NET INCOME(LOSS)	<u>\$ 7,433.92</u>	<u>\$ (3,916.57)</u>	<u>\$ 12,091.57</u>	<u>\$ (2,989.50)</u>	<u>15,081.07</u>	<u>-504.47</u>

**TROY BOROUGH
WATER CAPITAL RESERVE FUND
INCOME STATEMENT**

	1 Month Ended February 29, 2012	1 Month Ended February 28, 2011	2 Months Ended February 29, 2012	2 Months Ended February 28, 2011	VARIANCE CY/LY	VAR %
REVENUES						
INTEREST WATER DEP (340)	\$ 31.39	\$ 40.46	\$ 64.94	\$ 56.51	8.43	14.92
TRANSFER	34.24	55.98	70.37	400,055.98	-399,985.61	-99.98
TOTAL REVENUES	<u>65.63</u>	<u>96.44</u>	<u>135.31</u>	<u>400,112.49</u>	<u>-399,977.18</u>	<u>-99.97</u>
OPERATING EXPENSES						
TRANSFER	0.00	10,658.33	0.00	19,458.33	-19,458.33	-100.00
TOTAL OPERATING EXPE	<u>0.00</u>	<u>10,658.33</u>	<u>0.00</u>	<u>19,458.33</u>	<u>-19,458.33</u>	<u>-100.00</u>
NET INCOME(LOSS)	<u>\$ 65.63</u>	<u>\$ (10,561.89)</u>	<u>\$ 135.31</u>	<u>\$ 380,654.16</u>	<u>-380,518.85</u>	<u>-99.96</u>

**TROY BOROUGH
SEWER CAPITAL RESERVE FUND
INCOME STATEMENT**

	1 Month Ended February 29, 2012	1 Month Ended February 28, 2011	2 Months Ended February 29, 2012	2 Months Ended February 28, 2011	VARIANCE CY/LY	% VAR
REVENUES						
INTEREST	\$ 12.93	\$ 13.15	\$ 26.75	\$ 24.03	2.72	11.32
TRANSFER	34.25	55.98	70.39	50,056.98	-49,986.59	-99.86
TOTAL REVENUES	<u>47.18</u>	<u>69.13</u>	<u>97.14</u>	<u>50,080.01</u>	<u>-49,982.87</u>	<u>-99.81</u>
OPERATING EXPENSES						
TRANSFER	0.00	758.33	0.00	758.33	-758.33	-100.00
TOTAL OPERATING EXPENSE	<u>0.00</u>	<u>758.33</u>	<u>0.00</u>	<u>758.33</u>	<u>-758.33</u>	<u>-100.00</u>
NET INCOME(LOSS)	<u>\$ 47.18</u>	<u>\$ (689.20)</u>	<u>\$ 97.14</u>	<u>\$ 49,321.68</u>	<u>-49,224.54</u>	<u>-99.80</u>